

Missing student notification policy:

MISSING PERSON GUIDELINES

Because the safety and well being of students is paramount, Student Life and Campus Security personnel should be immediately contacted when a student is believed to be missing. A student may be considered missing if he or she is:

- Unreachable in person, by phone (talking or text), email or other forms of electronic communication for more than 24 hours; or
- Overdue in reaching a specified destination more than 24 hours past their expected arrival; or
- If additional factors lead university personnel to believe he or she is missing.

In these circumstances an immediate investigation will be conducted and intentional effort will be made to locate the student in question. These efforts will begin with phone calls to all known phone numbers for that individual, personal contact or phone calls to friends, possible phone calls to parents or other relatives and checking for their vehicle on campus. If it is determined that the student is missing, university officials will immediately:

- Complete a Missing Person Report
- Contact local law enforcement agencies
- Contact those indicated on the student's emergency contact sheet.

After the missing student is located, Student Life personnel will conduct further assessments to determine whether or not the student needs additional emotional support and/or poses a risk to personal or campus safety. Crisis Intervention Policies may also be applied.