

BUSINESS OFFICE
5000 DEER PARK DRIVE SE, SALEM, OREGON 97317-9392
503.581.8600 | 503.585.4316 fax

NONDISCRIMINATION POLICY: It is the policy of Corban University to provide equal opportunity to all applicants, employees, and students. It is also the policy of the University not to discriminate on the basis of sex, disability, race, color, national origin, or age in admission, and access to, or treatment in employment, educational programs or activities. The University will afford reasonable accommodations to qualified applicants and employees with a known disability, if necessary, as long as the employee can perform the essential functions of the job, with or without accommodation and the accommodation does not cause undue hardship.

(Do not write in this space)

Ref _____

Ref _____

Criminal History Check _____

Reg. No. _____

Personal Information

Today's Date _____ Date Available _____

Name _____

If you have used another name, please indicate: _____ E-mail _____

Address _____

City _____ State _____ Zip Code _____

Home Phone _____ Work Phone _____ Please do not call at work.

Position Sought

Name of position: _____

List areas in which you are qualified and mark with an asterisk* those you prefer: _____

Would you consider part-time work? _____

Spiritual Information

What church are you attending now? _____

Church address _____

Are you a member? _____ Pastor's name _____

Please add a separate page with a brief testimony including your current relationship with Jesus Christ.

Have you read and do you agree with the University's Statement of Faith? *(Explain any differences on separate page.)* _____

Education

College or University	Location	Degree granted	Date degree granted

Number of credits earned after your last degree _____

Instructions: If you have a copy of your resume, please attach and skip to Criminal History Check.
 If you do not have a copy of your resume, please complete References, Work History, and Criminal History Check.

References <i>(Please give the names of present non-relative friends and business acquaintances.)</i>		Nature of Acquaintance
Address	Length of Acquaintance	Phone
Address	Length of Acquaintance	Phone
Address	Length of Acquaintance	Phone

Work History <i>(Please give names and addresses of former employers in their order, with present employer last.)</i>				
Name and Address	Position	Dates (Mo / Yr)		Reason for Leaving
		From	To	

Criminal History Check

Have you ever been convicted or subject to adjudication for conduct involving a felony, assault, crime, drug crime, or theft? Yes No
 If so, when, where, which court and what was the disposition?

It is the policy of Corban University that prospective applicants with a criminal record wait to apply for a minimum of one year from the end of their parole and/or probation. Prior to application, the candidate must have been established in a community and involved in an evangelical church for at least three years. Convictions for crimes involving moral turpitude such as listed in ORS 342.143 and ORS 161.405 will be grounds for denial of employment by the University or grounds for dismissal from the University.

Signature/Authorization/Agreement *(Please read carefully.)*

I hereby certify that this application contains no misrepresentation or falsifications and that the information given is true and complete to the best of my knowledge and belief. I understand that misrepresentation or omission of facts called for in this application is cause for cancellation of the application and/or dismissal from any employment offered by Corban University.

As part of my application for employment, I hereby consent to and authorize the release of any and all information including criminal history checks to Corban University, which may be considered in evaluating my qualifications for employment. I therefore release all parties and persons connected with any request for information from all claims liability and/or damages for whatever reasons arising out of furnishing such information.

Signature _____ Date _____