



Corban University
Position Description
Dean of Christian Formation and Engagement
Application process at end of document

DEPARTMENT:	Student Life
REPORTS TO:	Vice President for Student Life
SUPERVISES:	Student Life Engagement team: Director of Student Programs (full-time); Reach Coordinator (part-time).
FLSA STATUS:	Full Time/Exempt
REVISED:	January 2015
START DATE:	July 2015

UNIVERSITY MISSION: To educate Christians who will make a difference in the world for Jesus Christ.

DEPARTMENTAL MISSION: To foster student learning that results in meaningful growth.

STUDENT LIFE LEARNING OUTCOMES: Belonging, Engagement, and Citizenship; Curiosity, Mindfulness, and Stewardship.

SUMMARY: The Dean of Christian Formation and Engagement has oversight over three University-wide programs (Chapel, Reach, and Student Programs). The position requires a collaborative, creative, and entrepreneurial approach toward the development and stewardship of these programs. The position exists to form a multi-channeled, holistic framework for fostering Christian formation that is demonstrated through spiritually transformative worship, service and engagement opportunities and experiences.

ESSENTIAL FUNCTIONS:

1. Member of the Student Life leadership team
 - a. In partnership with the Dean of Students, assist the Vice President for Student Life in fostering a positive and healthy departmental environment that is spiritually mature, interpersonally rich, professionally creative, and intellectually curious.
2. Lead the Engagement team providing the Director of Student Programs and Reach Coordinator with the kind of leadership and support that enables these two professionals to thrive, their programs to excel and results in a vibrant and healthy team dynamic.
 - a. Provide leadership and vision in the coordination and development of Reach (160-hour service requirement for all undergraduate students that integrates faith and service) which includes supervising the part-time Reach Coordinator.
 - i. Serve as a member of the Reach Design Team.
 - b. Provide leadership and supervision to a full-time Director of Student Programs in the development of partnership-oriented student engagement opportunities that will help foster a healthy learning environment.
3. Oversee Chapel (Monday-Wednesday-Friday, 10:00-10:50am).
 - a. Oversee the planning, scheduling, and implementation of a chapel program that reflects Corban's character as a Christian university and invites corporate spiritual growth.
 - b. Coordinate worship once a week, using faculty and staff or guest worship leaders.



- c. Serve as a resource to ASB's VP of Student Ministries as s/he coordinates chapel worship bands for the remaining two days each week.
 - d. Serve as chair to a chapel advisory board made up of faculty, staff and student leaders.
 - e. Support the Provost in the development of a University-wide annual theme and lead the chapel theme team in developing strategies for implementing this theme within the chapel program and other spiritual development experiences/opportunities.
 - f. Oversee the functioning of an ad hoc chapel operations team to include personnel from facilities, technical, and/or marketing departments, as well as those individuals selected to pray, give announcements, and introduce guest speakers.
 - g. Speak on occasion if desired, but consistently be on stage in some capacity so that the Corban community recognizes you as the face of Corban chapel.
4. Develop spiritual growth opportunities
 - a. Develop discipleship opportunities for students seeking to deepen their spiritual maturity.
 - b. Provide spiritual growth opportunities following students' annual completion of Taylor University's Christian Life Survey.
 - c. Provide Corban faculty, staff, and administrators with opportunities to develop and share their spiritual gifts with the campus community.
 5. Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Mature faith in Christ that is compelling to today's college student and to those who work with college students.
2. Strong communication skills; ability to effectively communicate spiritual truths.
3. High level of intellectual and interpersonal curiosity.
4. Social intelligence demonstrated by strong networking and coalition building skills; competency in forging effective partnerships and collaborative ventures.
5. Ability to design growth/learning environments for diverse groups reflecting imaginative, resourceful and entrepreneurial approach toward development.
6. Advanced, culturally relevant technological skills.
7. Ability to manage a complex administrative workload; ability to effectively cast vision and strategize.
8. Ability to assess growth and need for change.
9. Optimistic and resilient working style.
10. Ability to effectively mentor individuals and develop teams.
11. Multicultural competence that fosters healthy and community-building interactions with diverse groups and individuals.

QUALIFICATIONS AND REQUIREMENTS:

1. Master's degree with evidence of intellectual and practical preparation for leadership positions within the field of Christian higher education, particularly as it relates to the effective guiding of faith development for today's college student.
2. Three to five years successful experience in supervising adult professionals; demonstrated success identifying and developing leaders.
3. Proven ability to manage a complicated administrative workload; history of progressive leadership growth and levels of responsibility.



4. Demonstrated effectiveness of engaging in innovative and entrepreneurial thinking; energized by the prospect of working as a member of a developmental, risk-taking, change-oriented team.
5. Experience in designing co-curricular learning environments.
6. Evangelical Christian commitment and lifestyle consistent with the university's mission as described in our Statement of Faith.

WORKING CONDITIONS: Traditional office environment with some weekend/evening work related to Student Life activities. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Corban University is a private, co-educational, university of liberal arts, ministry and professional studies with a mission to educate Christians who will make a difference in the world for Jesus Christ. All employees are expected to model servant leadership to customers, including other employees, students and the public. Corban values and encourages qualified applicants who are diverse in gender, generation, ethnicity, race and/or ability, and seeks candidates who will interact with the Corban community in a way that reflects a commitment to cultural proficiency. Where permitted by law and consistent with the school's history, mission and core values, Corban exercises religious preference throughout the University. Candidates must have a personal relationship with Jesus Christ, evidence a mature Christian faith and be an active member in a local church as outlined in the Employee Handbook.

To Apply

Interested candidates please submit the following:

- A cover letter of expressed interest
- Resume
- Brief testimony
- Completed Corban staff application
(found on our website: www.corban.edu/employment)

Send or email to:
Corban University
Department of Human Resources
5000 Deer Park Drive SE
Salem, OR 97317
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