**Food Service Worker – Corban Dining**

* Position Description: Join the Corban dining team by assisting at one of the three dining locations on campus. Food Service Workers may also have the unique opportunity to serve at Corban Catering events. Corban Dining has shifts to accommodate every schedule!
* Hiring Manager: Jason Lane, [JLane@corban.edu](mailto:JLane@corban.edu) , 503-375-7041
* To Apply: Contact Jason Lane for openings and application process.

**Campus Tutor – Student Support**

* Position Description: Earn money to help fellow classmates reach academic goals!
* Hiring Manager: Kylie Gumban, [tutoring@corban.edu](mailto:tutoring@corban.edu) 503-375-7122
* To Apply: E-mail [tutoring@corban.edu](mailto:tutoring@corban.edu) for the application process and determine eligibility. Applicants must have previously completed Corban classes with high academic standing to be considered.

**On-Call Drivers – Corban Language Institute**

* Position Description: Approved drivers assist with cultural trips, medical appointments, and other driving needs on an on-call basis.  The student worker should be able to meet the requirements to drive a campus vehicle including: (1) be over 21, (2) have 5 years’ driving experience (3) be able to pass the driving history check and (4) be comfortable driving a 12 passenger van.
* Hiring Manager: Kara Sappington, [global@corban.edu](mailto:global@corban.edu), 503-375-7124
* To Apply:E-mail [global@corban.edu](mailto:global@corban.edu) for the application details.

**Administrative Support or Call Center Representative – Advancement**

* Position Description: Serve in the Advancement Office to connect with alumni and donors about upcoming events, giving to the Corban Fund, and other opportunities. Provide alumni and donors with a personal connection to the story of Corban. Perform additional duties such as data entry, bulk mailings, donor appreciation, and other administrative tasks.
* Hiring Manager: Ken Driver, [kdriver@corban.edu](mailto:kdriver@corban.edu), 503-375-7169
* To Apply: Send resume with cover letter to Ken Driver.

**Student Campus Safety Officer – Campus Safety**

* Position Description: Shifts working special events, locking/unlocking buildings, and patrolling campus.
* Hiring Manager: Erica Glavnik, [eglavnik@corban.edu](mailto:eglavnik@corban.edu), 503-375-7110
* To Apply: Email Erica Glavnik for application. Submit application and letter of recommendation.

**Library Student Assistant – Corban Library**

* Position Description: The Library Student Assistant serves as the first and last contact for library patrons. Duties include charging and discharging library materials, shelving, and providing superior customer service.
* Hiring Manager: Sarah Davis, [sdavis@corban.edu](mailto:sdavis@corban.edu), 503-375-7028
* To Apply: Send resume to Sarah Davis.

**Tech Crew – Information Systems Department**

* Position Description: Tech crew assists with set-up and tear down of sound, lighting and video for all Corban events, including chapel, drama, music and student events. Previous experience is not required.
* Hiring Manager: Jessie Belleque, [jbelleque@corban.edu](mailto:jbelleque@corban.edu), 503-589-8130
* To Apply: Submit resume to [jbelleque@corban.edu](mailto:jbartlett@corban.edu) Include references and your class schedule.

**Student International Office Assistant – International Office, Applications Due: Thursday 4/18**

* Position Description: Assist the Coordinator of Student Support in administrative tasks related to the International students and provide support to International Students.
* Qualifications:
* G.P.A. of 2.5 or higher, in current good standing
* Excellent office and people skills (Office experience is a plus)
* Experience in Excel, Word, PowerPoint & Outlook
* Preference may be given to those who meet requirements to drive a campus vehicle, (Over 21, Five years driving experience, excellent driving history)
* Hiring Manage**r:** Dawnita Libby [dlibby@corban.edu](mailto:dlibby@corban.edu), 503-589-8126
* To Apply:Email Dawnita Libby for a job description and application

**Driver – International Office (Summer and/or Fall 2019)**

* Position Description – Driving shuttle for international students to take them to locations around Salem. Driving for cultural trips, medical appointments, and other needs. The student worker should be able to meet the requirements to drive a campus vehicle, including: 1) be over 21, 2) 5 years driving experience, 3) pass the driving history check, 4) comfortable driving a 12 passenger van.
* Hiring Manager: Dawnita Libby, [dlibby@corban.edu](mailto:dlibby@corban.edu), 503-589-8126
* To Apply: Email Dawnita Libby to ask about openings and application process.

**Game Management Worker – Corban Athletics**

* Position Description: Assist the Athletics Department at athletic events with set-up, tear down, Warrior TV, press row, scoreboard operations, statistician duties, and various other duties.
* Hiring Manager: Jarett Thoren, [jthoren@corban.edu](mailto:jthoren@corban.edu), 503-589-8131
* To Apply: Contact Jarett Thoren for openings and application process.

**Student Photographer/Videographer – Marketing and Communications**

* Position Description: Occasional shifts photographing or videoing for Marketing and Communications publications or social media platforms.
* Hiring Manager: Chris Holdren [choldren@corban.edu](mailto:choldren@corban.edu), 503-375-7173
* To Apply: Email Chris Holdren for application process and to submit work examples.