



2021

# Annual Security and Fire Safety Report

Includes crime and fire statistics for calendar years 2018, 2019, and 2020

Corban University  
5000 Deer Park Drive  
Salem, OR 97317

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# ANNUAL SECURITY REPORT

## INTRODUCTION AND PURPOSE

In 1998, the federal government passed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, otherwise known as the Clery Act. This law requires colleges and universities receiving federal funding to publish an annual report disclosing campus security policies and three years of selected crime and fire statistics, to make timely warnings to the campus community about crimes that pose an ongoing threat to students and employees, and to post a public crime log.

The Corban University campus is located in the city of Salem, Oregon. The 2021 Annual Campus Security and Fire Safety Report details important efforts to prepare for, provide, and enhance the safety needs of the community. The following report meets federal requirements for annual reporting of incidents on campus, including the Higher Education Opportunity Act of 2008 related to the Jeanne Clery Act, emergency notification, and fire safety reporting.

The purpose of the Clery Act is to provide students, families, and employees with accurate, complete, and timely information about campus safety in order for them to make informed decisions. Corban University publishes the Annual Campus Security and Fire Safety Report in compliance with the Clery Act and offers it as a resource guide, directing readers to campus safety and security services and providing crime prevention and personal safety guidance and strategies. This annual report is available and distributed to all Corban University students and employees through the Campus Safety website: <https://www.corban.edu/safety/clery-act/>

This report also includes information and policy statements regarding campus security and safety—for example, crime prevention, security awareness, fire safety, alcohol and substance abuse, sexual assault, procedures for reporting a crime, emergency and evacuation procedures, as well as other matters of importance to the campus community.

## FEDERAL CAMPUS CRIME AWARENESS AND CAMPUS SECURITY ACT

This report and summary of policies has been provided to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (1990; last amended 1998) and the Drug-Free School and Communities Act Amendments of 1989 (PL 101-226). Information in this report is reviewed and updated annually. If you have information you want included or have questions, comments, or remarks, please contact the Director of Campus Safety at 503-589-8152.

## PREPARATION AND NOTIFICATION OF REPORT

The Annual Security and Fire Safety Report is prepared and published by October 1 each year on the Corban University Campus Safety webpage (<https://www.corban.edu/safety/clery-act/>). This year's report reflects crime and fire statistics reported in 2018, 2019, and 2020.

By October 1 each year, all Corban employees and enrolled students receive an e-mail notification regarding the content and availability of the Annual Campus Security and Fire Safety Report. The e-mail provides information to access the report. Prospective students who do not fall into the above

category receive the notification during orientation. Prospective employees receive notification in the Human Resources office.

## **CRIME STATISTICS**

Crime statistics include certain categories of crimes and arrests which occurred on campus, in campus buildings, in non-campus buildings, on properties owned or controlled by Corban University, and on public properties immediately adjacent to and accessible from Corban University's campuses.

Campus crime and arrests include those reported to campus security authorities and law enforcement authorities in whose jurisdiction Corban University properties reside. The Office of Campus Safety discloses all incidents reported to the office that fall into any of the required reporting classifications as a statistic in the annual report. Fire statistics, provided by Campus Care, are those that occur in student residential facilities.

## **CAMPUS SECURITY AUTHORITY (CSA)**

The law defines "Campus Security Authority" as "An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings." An example would be a dean of students who oversees student housing, a student center, or student extra-curricular activities and has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also have significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a student group. Clerical staff, as well, are unlikely to have significant responsibility for student and campus activities.

## **KEY CORBAN CSAs**

*Student Life Department:* Assistant Area Coordinators, Area Coordinators, Directors, Dean of Students, VP for Student Life

*Title IX Team:* Title IX Coordinator, Deputy Coordinators, Campus Safety Personnel, Case Managers, Investigators, and members of the Education/Prevention Team

*Campus Safety Office:* Officers, Senior Officers, Supervisor, Director of Campus Safety

*Athletics:* Assistant Coaches, Coaches, Assistant Directors, Director of Athletics

*Faculty:* Academic Advisors, Deans

## **CLERY REPORTABLE OFFENSES**

Criminal Offenses

- Criminal homicide: murder and non-negligent manslaughter, manslaughter by negligence
- Sexual assault: rape, fondling, incest, statutory rape
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson

Hate Crimes (any of the above-mentioned offenses, and any incidents of)

- Larceny-theft
- Simple assault
- Intimidation
- Destruction/damage/vandalism of property

VAWA Crimes

- Domestic violence
- Dating violence
- Stalking

Arrests and Referrals for Disciplinary Action

- Weapons law violations
- Drug abuse violations
- Liquor law violations

We are also required to report statistics for above-listed offenses categorized as Hate Crimes. In addition, Hate Crimes cover statistics for Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property classified as Hate Crimes. The category of bias is divided for each Hate Crime according to the eight categories for which we are required to report: Race, Religion, Sexual Orientation, Gender, Gender Identity, Disability, Ethnicity, and National Origin.

### **CLERY COORDINATOR**

The Corban University Clery Coordinator is the Director of Campus Safety and is responsible for collecting and compiling crime and fire statistics for publishing the report. In addition to crime and fire statistics, program and policy statements are included in this report.

### **SECURITY AWARENESS PROGRAMS**

Throughout the academic year, safety-training sessions are offered for students. Parents and students hear about campus safety programs and services during orientation and registration for new students. Safety concerns are also addressed regularly through various University forums including, but not limited to, University e-mail, websites, student newsletters, *Hilltop News* (the student newspaper), Freshman Seminar groups, social media pages, and a campus safety blog. There is also online training for all students on harassment and discrimination prevention.

Department leadership and other public safety personnel frequently speak to student and staff groups, including Resident Assistants, Residence Life staff, and various student organizations. The Corban University Office of Campus Safety also offers security risk assessments and crime-prevention presentations. In addition to training sessions, courses, and crime prevention presentations, information is disseminated to students and employees through crime prevention awareness packets, displays, videos, articles and advertisements via the media listed above. Throughout each of Corban's awareness and crime prevention programs, students and employees are encouraged to be aware of their responsibility for their own security and the security of others.

## **CAMPUS SAFETY A COLLABORATIVE RESPONSIBILITY**

Corban University is committed to the safety and welfare of all campus members and visitors. The Office of Campus Safety is constantly evolving to meet the highest standards of crime prevention, emergency response, disaster preparedness, victim support, and information sharing. Corban University has a leading-edge threat assessment team, well-trained Campus Safety officers, enthusiastic administrative support, strong relationships with local law enforcement, and a caring, campus-wide approach to keeping people safe and secure. Our community-oriented approach fully engages our campus community in identifying and addressing problems through a collaborative process. It is the responsibility of each person to contribute to the safety of the entire community by acting when necessary to prevent crime, particularly crimes of violence. Campus safety and security is a shared responsibility and requires a team effort to be effective.

## **AUTHORITY OF CAMPUS SAFETY OFFICE**

Within the parameters of local, state, and federal law and Corban's policies and regulations, the Campus Safety office has authority to apprehend and arrest anyone actively involved in illegal acts on University Property. Campus Safety also enforces and investigates violation of University policy. If minor offenses involving University rules and regulations are committed by a University student, Campus Safety may refer the individual to Student Life for review and further action.

Major offenses such as rape, murder, aggravated assault, robbery, auto theft, sexual assault, domestic violence, dating violence, stalking, or crimes that are not in progress are reported to the Salem Police Department, who investigate these crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at either Salem Municipal, Marion County Circuit, or Federal Court. Students and staff must cooperate with officers investigating a crime. Campus Safety officers maintain a professional working relationship with the Salem Police Department.

Students and staff are urged to promptly contact Campus Safety at **503-510-6430** regarding a crime or suspicious activity on campus. Salem Police may be reached at 503-588-6123.

## **SECURITY AND ACCESS TO CAMPUS FACILITIES**

During business hours, the University (excluding certain residence halls) is open to students, parents, employees, contractors, guests, and invitees. During nonbusiness hours, access to all University facilities is by key or proximity card only.

Residence halls are locked and monitored 24 hours a day. Campus Safety and Residence Life staff patrol and respond to security, safety, and livability issues. The Campus Care office maintains buildings and grounds with a concern for safety. Overnight guests are asked to abide by Corban University's policies outlined in the Student Handbook while visiting the University.

It is important for students to recognize that the presence of uninvited individuals on campus presents a potential safety risk. Therefore, we ask all students, faculty, and staff to report any strange or suspicious activities to Campus Safety. Please do not invite strangers or people you do not know well to campus. All

visitors must be accompanied while on campus. Overnight visitor vehicles must have an overnight parking permit, which can be obtained by contacting Campus Safety.

Over extended breaks, the doors of all halls will be locked. Some facilities may have individual hours, which may vary at various times of the year. Examples are the Library and Schimmel Hall. In these cases, facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

### **MEMORANDUMS OF UNDERSTANDING**

Corban University maintains a working relationship with local fire, police, and other emergency responders. There are currently no Memorandums of Understanding (MOUs) between the Corban University Office of Campus Safety and other outside public safety agencies.

### **CAMPUS SAFETY RESPONSE**

Campus Safety provides security services 24 hours a day, seven days a week. Services include a Campus Dispatch Center, emergency response, campus patrol, incident reporting, safety-related communication, safety escorts after dark, facility access, building checks ensuring they are locked after hours, responding to trespassers on University property, and assisting with any safety-related incident on campus. Campus Safety officers are dispatched to handle all on-campus calls for service and, in an emergency, will notify dispatchers to call for assistance from appropriate agencies.

### **SUSPICIOUS ACTIVITY**

Any suspicious persons or activity observed in the parking lots or around vehicles, inside of residence halls or buildings, or anywhere else on University property should be reported to Campus Safety by calling 503-510-6430, option 1. If outside emergency services are required, dispatchers will notify appropriate agencies.

### **CRIMINAL ACTIVITY**

Promptly report all crimes to Campus Safety at 503-510-6430. Reporting criminal activity allows Campus Safety to provide emergency notification or timely warning notices to the community when appropriate, thus aiding in the prevention of similar crimes and ensuring inclusion in annual crime statistics.

### **CRIME AWARENESS**

Students and employees should be aware of crime to take the necessary precautions to avoid becoming a victim. Campus Safety informs the campus community of crimes that occur on or near campus via e-mail, crime alerts, and safety/security advisories posted on the Campus Safety social media page(s), the local media, and/or *Hilltop News*. A campus crime log is available for viewing by appointment during business hours.

### **CRIME PREVENTION PROGRAMS**

Throughout the year, Campus Safety personnel facilitate safety and prevention education programs for students, parents, and faculty, along with student organizations and community organizations. Some of these crime prevention programs include personal and property safety awareness presentations, safety awareness publications, and security risk assessments.

Throughout the year, Campus Safety presents many prevention and safety programs, including for the following:

- Student orientation
- Parent orientation
- New employee orientations
- Training for employees on how to respond to an active shooter event on campus

Campus Safety also sponsors assault prevention training to students each fall and spring term. It is a comprehensive course that begins with awareness, prevention, risk reduction, and avoidance, while progressing on to the basics of hands-on defense training.

In addition to safety awareness and crime prevention programs, Campus Safety delivers the following year-round services:

- Personal safety presentations
- Theft prevention consultation
- Safety planning
- Threat assessment
- Campus safety escorts
- Individualized workplace emergency plan consultation

## **PROCEDURES FOR REPORTING**

Community members, students, employees, and guests are to report all crimes and public safety related incidents to the Corban University Office of Campus Safety in a timely manner. Prompt reporting assists in the investigation and the apprehension of the perpetrator(s), aids in providing timely warning notices to the community when appropriate, may aid in the prevention of similar crimes, and ensures inclusion in annual crime statistics.

Campus Safety will investigate a report when it is deemed appropriate and put safety measures in place. Campus Safety also forwards reports to the Office of Student Life for review and potential action. If assistance is required from other agencies, Campus Safety will contact the appropriate unit. If a sexual assault should occur, staff on the scene, including Campus Safety, will offer the survivor a wide variety of services. Corban University has access to sexual assault support services available to assist a survivor 24 hours a day.

### **CORBAN CAMPUS, CALL CAMPUS SAFETY DISPATCH CENTER AT 503-510-6430, 24/7/365**

- To report a life-threatening emergency **on-campus** dial **503-510-6430, option 1**
- To report a non-life-threatening emergency or a crime in progress **on-campus**, contact **503-510-6430, option 2**

### **RESIDENCE LIFE, CALL 503-375-7010 MONDAY–FRIDAY, BUSINESS HOURS**

- Additionally, Residence Life has an Area Coordinator (AC) on call every evening and on weekends, who can be reached at 503-877-4206.

### **LOCAL POLICE, 24-HOUR EMERGENCY SERVICES**

- To report a life-threatening emergency **off-campus** dial **911**
- Salem Police Department can be reached for non-emergency services at 503-588-6123.

## CONFIDENTIAL REPORTING PROCEDURES

Because of the negotiated rulemaking process, which adheres to the 1998 Amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and campus “Professional Counselors,” when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics. The rule making committee defines counselors as:

### PASTORAL COUNSELOR

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

### PROFESSIONAL COUNSELOR

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification. Other persons who have significant responsibility for campus and student activities and counsel or advise students and employees **are not** exempt from reporting, even if the counseling is confidential.

### SEXUAL HARASSMENT AND SEXUAL ASSAULT ANONYMOUS REPORTING

Most university employees are obligated to pass along reports of sexual misconduct, and the university is obligated to investigate those reports it receives. The identity of sexual misconduct survivors may be protected if such incidents are reported anonymously.

#### Emergency Reporting

If you are seriously injured or in immediate danger, on-campus call **503-510-6430, option 1**, off-campus, **call 911**.

#### Reporting to a University Official

You are encouraged to report sexual assault and harassment to university officials so we can help protect you and others. The following individuals will help you get help and navigate the reporting process. You may also report to any Resident Assistant, Area Coordinator, or Campus Safety Officer. Know that these people are mandatory reporters and will need to document what you share, but that they will maintain confidentiality to the extent possible.

- **Dr. Brenda Roth**, Title IX Coordinator and Vice President for Student Life: 503-589-8189, [broth@corban.edu](mailto:broth@corban.edu)
- **Nathan Geer**, Deputy Title IX Coordinator and Dean of Students: 503-589-8192, [ngeer@corban.edu](mailto:ngeer@corban.edu)
- **Lisa Hinman**, Deputy Title IX Coordinator, Interim Director of HR: (503) 375-7181, [lhindman@corban.edu](mailto:lhindman@corban.edu)
- **Mike Roth**, Chief of Security: 503-589-8152, [mroth@corban.edu](mailto:mroth@corban.edu)

#### Anonymous Reporting

Reports of Clery crimes including sexual harassment and sexual assault may be submitted without identifying reporting party using the Online Campus Security Authority (CSA) Report form located at <https://www.corban.edu/safety/clery-act/>



### **Off-Campus Reporting**

The following off-campus resources are always available to you.

- [Marion County District Attorney's Office](#), 503-588-5253
- [Center for Hope and Safety](#), 503-399-7722
- [Salem Police Department](#), non-emergency, 503-588-6123

## **VOLUNTARY CONFIDENTIAL REPORTING**

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you should still consider making a confidential report. With your permission, Campus Safety or the VP for Student Life (or his/her designee) can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime involving a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

## **TIMELY WARNING AND EMERGENCY NOTIFICATION**

Campus Timely Warning Notice is specifically related to compliance with the federal Clery Act. This requires colleges and universities to notify students and employees whenever there is an ongoing threat that a serious crime is ongoing or may be repeated, so that campus community members can protect themselves from harm. The Clery Act defines certain specific crimes that require a timely warning notice to be issued when crimes are reported to Campus Security Authorities (CSA's), Campus Safety, or the local police, AND the reported crime(s) are believed to have occurred on campus, in on-campus buildings or on non-campus property, or on public property contiguous to the campus.

### **TYPES OF INCIDENTS OR SITUATIONS THAT REQUIRE A CAMPUS TIMELY WARNING:**

All Clery Act Crimes which represent a serious or continuing threat to the person and/or property of students and employees.

Examples include but are not limited to:

#### **Criminal Offenses**

- Criminal homicide: murder and non-negligent manslaughter, manslaughter by negligence
- Sexual assault: rape, fondling, incest, statutory rape
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson

Hate Crimes (any of the above-mentioned offenses, and any incidents of)

- Larceny-theft
- Simple assault
- Intimidation
- Destruction/damage/vandalism of property

#### VAWA Offenses

- Sexual Assault
- Domestic violence
- Dating violence
- Stalking

#### Arrests and Referrals for Disciplinary Action

- Weapons law violations
- Drug abuse violations
- Liquor law violations

Emergency situations that are life threatening. Examples include, but are not limited to:

- Persons with weapons with intent to use
- Threat of violent crime
- Situations where identity or location of suspect is not known
- Assault (physical or sexual)

Any act or immediate threat of interpersonal violence. Examples include, but are not limited to:

- Domestic or relationship situations
- Stalking
- Hate crimes
- Consistent pattern of violent behavior

Serious acts or threats to campus-owned or personal property. Examples include, but are not limited to:

- Bomb threat
- Riot

#### **TIMING, CONTENT, AND DECISION CRITERIA FOR A CAMPUS TIMELY WARNING NOTICE**

The University will consider a timely warning anytime there is a Clery reportable crime that presents an ongoing danger.

Clery Act regulations do not specify what information should be included in a timely warning. However, because the intent of the warning is to enable members of the campus community to protect themselves, the warning should include all information that would promote safety. Generally, the warning will specify the type of reported crime, the time and location at which the reported crime occurred, and specific advice to the campus community regarding steps to take to avoid becoming a victim and to protect themselves.

The timely warning notice WILL NOT include any information that would identify the victim.

#### **TIMELY WARNING**

The Director of Campus Safety, in coordination with at least one other member of the decision team, will make timely warnings to the community. The timely warning will be sent by the Director of Campus Safety or their designee. Timely warnings will be sent via text, Campus Shield app, email, or the campus website.

#### **DECISION TEAM**

- VP for Student Life
- Dean of Students

- Director of Information Services
- Director of Campus Safety
- Director of Human Resources

### **EMERGENCY NOTIFICATION**

Emergency alerts notify of the campus of immediate dangers to the campus. The notification process will be implemented at the sole direction of the Director of Campus Safety.

Corban University uses an Emergency Notification System (ENS) to notify students and employees when it is determined that there is a significant emergency or immediate threat to the health or safety of students or employees on campus. The notification to the campus community may contain only the information that is reasonably necessary to promote the safety of the campus community, as dictated by the situation. An Emergency Notification will be released as soon as reasonably necessary and without delay, unless notification will compromise efforts to assist a victim, or to contain, respond to, or otherwise mitigate the emergency. After the initial notification, follow-up information must be disseminated to the community via the mediums stated below. An Emergency Notification can be related to criminal activity that is not subject to the timely warning standard required by the Clery Act, but is not necessarily related to criminal activity.

Examples of situations that may constitute the University's decision to issue an Emergency Notification include, but are not limited to:

Situations where serious injuries have or may have occurred. Examples include, but are not limited to:

- Building collapse
- Chemical spill
- Fire

Situations that cause major disruption to campus operations. Examples include, but are not limited to:

- Transformer fire
- Weather-related situations
- Power outages
- Water emergencies
- Serious threats to campus property

### **HOW EMERGENCY NOTIFICATIONS ARE ISSUED**

Emergency Notification messages will be issued to students and employees upon the confirmation of a significant emergency, dangerous situation, incident, or crime that impacts the campus community and/or the surrounding area.

Upon confirmation of an emergency that requires an immediate response, the at least two members of the Decision Team will communicate and/or convene without delay to implement the notification process. In an extreme emergency, the notification process will be implemented at the sole direction of the Director of Campus Safety or designee.

This information may be disseminated to campus community members via a variety of mechanisms or mediums. Corban University will use one or more of the following means:

1. Electronic mail messages
2. Campus Shield App
3. Text messaging to cell phones of those enrolled in the ENS service
4. Emergency Alert Banner on Corban.edu
5. Public address system (megaphone)
6. Other methods deemed necessary that may be used in the information dissemination process.

Unlike a Timely Warning Notice, which must be sent campus wide, an Emergency Notification may be segmented to a specific group of individuals in a designated building/area. If an Emergency Notification is issued, there is no need to issue a Timely Warning for the same circumstance.

#### **INFORMING THE LARGER COMMUNITY ON EMERGENCY NOTIFICATIONS:**

If the Decision Team determines that notification of audiences other than students and employees is necessary and appropriate, Corban University procedures for disseminating emergency information to the larger community will include making pertinent information available on the Corban University website ([www.corban.edu](http://www.corban.edu)). In addition, the University will provide emergency information to the media as appropriate. Corban's Public Information Officer, responsible for all comments to the media regarding emergency situations, is the Vice President for Strategic Initiatives.

If you receive an alert, immediately follow any given instructions and move to a secure location, turn on your cell phone, and check messages, email, and social media for important safety instructions.

Anyone with information warranting a timely warning should report the circumstances to the Campus Safety Dispatch Center at 503-510-6430.

#### **TESTING OF EMERGENCY ALERT SYSTEM**

Tests of the University's Emergency Notification System may be announced or unannounced and will occur at least once annually.

## **EMERGENCY RESPONSE**

An emergency is an event, expected or unexpected, that poses an immediate threat to the health and safety of students, faculty, and staff.

University faculty, staff, and students are instructed through trainings, the emergency procedures sheet, and the website to call **503-510-6430, option 1** to report emergencies occurring on campus. Off campus call 9-1-1.

The Corban University Emergency Plan is designed to provide the University with a management tool to facilitate a timely, effective, efficient, and coordinated emergency response. The emergency plan establishes a Campus Incident Management Team that utilizes a modified approach to the National Incident Management System/Incident Command System (NIMS/ICS) for managing response to emergencies and disaster events.

## **ILLEGAL DRUGS, ALCOHOL, AND TOBACCO**

Corban University prohibits the use, possession, manufacture, or sale of nicotine-based products or alcohol on University property or at any University-sponsored event. Furthermore, students enrolled with Corban may not use, possess, manufacture, distribute, or disperse federally-recognized illegal drugs (including marijuana) at any time.

Students found to be in violation of these policies (including intoxication, improper use, or showing signs of substance abuse) will be subject to referral for disciplinary action and may be asked to submit to (and pay for) testing, searches, educational programming, and counseling.

### **UNIVERSITY DISCIPLINARY ACTIONS**

University disciplinary actions may include warnings, fines, community service, growth agreements, accountability contracts, suspension, or dismissal. If you need more information about policy violations or disciplinary actions you can read through the Student Walkthrough (student handbook) or speak to a Student Life representative.

A university environment is comprised of students both under and over legal age limits, and those who are of age to consume alcohol are expected to manage their freedom wisely. Thus, students encouraging, endorsing, or ignoring underage or irresponsible drinking will be considered in violation of this policy. Continued violation of this policy may result in dismissal from the University. Images or references of underage use/possession on social media are considered equivalent to improper use. Please note that Student Life regards a .04 BAC and above as intoxication. Generally, one 12-ounce beer equals one 5-ounce glass of wine, which equals a 1.5-ounce shot of liquor.

### **EDUCATION**

To promote adherence to these policies, we endeavor to educate students on responsible substance use.

Education provided through the year includes:

- Web based training
- Effects of impairment simulation
- Dorm talks on drugs, alcohol, and nicotine
- Special guest speaker presentations

Many substances have addictive and negative health effects which result from their use or abuse. Educational research consistently warns that use of these substances can also pose a distraction from academic endeavors. Federally recognized illegal drugs come in many forms and have varying effects.

Drug category and effect:

- Stimulants [Amphetamines, Cocaine, and Meth] speed up action of the central nervous system;
- Depressants [Barbiturates, Tranquilizers, and Methaqualone] relax the central nervous system;
- Cannabis [Marijuana and Hashish] alter perception and mood;
- Hallucinogens [LSD and PCP] distort reality;
- Narcotics [Heroin, Morphine, Codeine, and Opium] lower pain perception.

## SELF-HELP GROUPS

The following resources can be of help to people with substance abuse problems or to their friends and family. In Salem, call these self-help groups:

- Alcoholics Anonymous ..... 503-399-0599
- Alcohol Abuse 24 Hour Assistance and Treatment ..... 800-234-1253
- Alcohol & Drug Helpline/Youth line ..... 800-923-HELP
- Cocaine Anonymous .....503-662-2463
- Substance Abuse Helpline ..... 800-888-9383
- Narcotics Anonymous ..... 503-990-0861
- Crisis Hotline-NW Human Services .....503-581-5535 or 800-560-5535
- Telecommunications Device for the Deaf ..... 503-588-5833

## OUTPATIENT PROGRAMS

- Corban Counseling Center (for students) .....counseling@corban.edu
- Creekside Counseling (in Salem).....503-371-4160

## INPATIENT PROGRAMS

- Pacific Recovery, Inc. (Dana Point, CA)..... 800-793-5596
- Pacific Ridge (Jefferson, OR)..... 503-361-7758
- Serenity Lane (Salem, OR)..... 503-588-2804
- Serenity Lane (Eugene, OR)..... 800-453-9905
- Sundown Ranch (near Yakima, WA) ..... 800-326-7444

## WHERE TO GO FOR HELP

If you believe that you, a friend, or a family member is harmfully involved with alcohol or other drugs, seek help. There are resources available. Corban University offers no-cost professional assessment, counseling, and referral services to all students. We can work with you to find appropriate treatment services in Salem or in your hometown, if you prefer. Counseling Services is located off the south side of the Davidson residence hall. Students may email [counseling@corban.edu](mailto:counseling@corban.edu) for an appointment. If it is urgent, contact an RA, AC, RD, or member of Campus Safety. In case of an after-hours emergency, contact your Resident Assistant for immediate help. Counseling staff will be contacted. Senior Residence Life staff are also available 24 hours a day in case of an emergency.

## CITY, STATE, AND FEDERAL INFORMATION

### *City of Salem*

Municipal Law defers to Oregon Law concerning drug use.

### *State of Oregon*

Oregon Law prohibits serving alcohol to minors (under 21) [ORS 471.410](#)

Oregon Law prohibits purchase and use of marijuana by minors (under 21): [ORS 475B](#)

### *Federal*

Educational Research on impacts of alcohol use on education: <http://www.niaaa.nih.gov/alcohol-health/special-populations-co-occurring-disorders/college-drinking>

## BIENNIAL REVIEW

Every two years, key administrators at Corban University meet to review the effectiveness of our Drug Free Schools and Communities Act program. This also enables the University to determine if disciplinary sanctions are being consistently enforced. Changes to the program are implemented as needed.

## **STUDENT SAFETY AND WELL-BEING**

### **CRISIS INTERVENTION POLICY**

A crisis is defined as a time of intense difficulty, trouble, or danger when certain actions must be taken to prevent disaster. In a crisis, one's normal coping mechanisms break down and outside help is required. In moments of crisis, Student Life personnel (particularly the Dean of Students and the Director of the Counseling and Career Center), may collaborate with Academic Support Services and other campus offices to provide effective, short-term support strategies to help the student through the immediate crisis and ensure adequate care is arranged. Although Corban strives to maintain confidentiality concerning individual students' circumstances unless specifically authorized by the student, confidentiality may be breached if the issue is health or safety-related.

Corban University will provide crisis intervention services on a short-term basis only. If a student's crisis is ongoing, begins to escalate, creates a safety risk, negatively impacts the educational community, interferes with a student's ability to function independently, or is beyond Corban's ability to manage, certain requirements may be mandated. These requirements may include, but are not limited to, the student's obligation to:

- Change residences or classes
- Have limited access to campus facilities/events
- Commit to regular counseling
- Undergo an assessment or evaluation, and/or
- Withdraw from enrollment

If services incur additional costs, they will be at the student's expense. While the University must preserve the integrity of its policies and procedures, it may be possible to waive certain penalties (course drop policies, course attendance policies, tuition refund policies, withdrawal policies, etc.) in the case of a mandatory withdrawal. Exceptions will be made on a case-by-case basis, and Student Life staff members will work with other campus administrators to determine which exceptions can be granted.

If a student is required to withdraw from the institution, they will need to provide evidence that the crisis has been resolved or is being effectively managed before they will be allowed to return to the campus community. Readmission expectations will be articulated in the form of a written letter.

### **VIOLENT-ACT POLICY**

The safety and security of employees and students is of the utmost importance to the University. Threats, threatening behavior, acts of violence against any person, or destruction of property will not be tolerated. Any person who makes threats, exhibits threatening behavior, or engages in violent action on University property may be removed from the premises as quickly as safety permits. If the level of threat is unclear, the threat assessment team will assemble to help determine the appropriate course of action. If removed, restrictions regarding campus use may be imposed, pending the outcome

of an investigation. Corban's response to incidents of violence may include, but is not limited to, disciplinary action; suspension or termination of employment, enrollment, or business relationship; reassignment of job duties; or criminal prosecution of those involved. Appropriate discipline cannot be determined in advance and any acts will be evaluated on the existing circumstances for decisive and appropriate action.

All employees and students are expected to take appropriate action or make decisions that may prevent a threat from being carried out, a violent act from occurring, or a life-threatening situation from developing.

All employees and students are responsible for notifying a supervisor or Campus Safety Officer of any threats they have witnessed, received, or been told that another person has witnessed or received.

Employees and students who obtain a restraining order that lists the University as a protected area must provide the Director of Campus Safety with a copy of the petition used to seek the order and a copy of any temporary or permanent protective order that is granted. Corban has confidentiality procedures that recognize and respect the privacy of the reporting employee or student.

## **WEAPONS**

All local, state, and federal laws pertaining to weapons, explosives, and fireworks apply to students, staff, faculty, and visitors to Corban University. In addition, the following policies and regulations are in place at Corban:

1. Possession of a firearm, whether loaded, unloaded, replica, toy or real, is prohibited on campus. Requests for the use of replica items during informational or dramatic presentations must be approved, in writing, in advance by the Director of Campus Safety.
2. BB guns, pellet guns, airsoft guns, paintball guns, "Simunition" guns, crossbows, bows, blowguns, potato guns, or other devices designed to fire or launch a projectile or chemical are prohibited on campus.
3. Folding knives with a blade no longer than four inches are permitted on campus within the parameters of all applicable local, state, and federal laws. All other edged weapons are prohibited on campus.
4. The possession and/or use of explosives, fireworks, dry ice, or other elements used in the manufacture of explosive devices is prohibited.
5. The possession and/or carrying of less lethal self-defense items such as chemical agents ("mace" or "OC"), electronic discharge weapons (Tasers, stun guns), etc. is strictly prohibited without the written approval of the Director of Campus Safety.

Failure to abide by these policies may result in immediate criminal or civil charges, sanctions, and/or dismissal from the University. For questions regarding these policies, call 503-589-8152.

## **HAZING AND PRANKS**

Students are encouraged to have fun and to enjoy their time on campus. To ensure an enjoyable time for everyone, hazing and pranks which go beyond good-natured fun or which harm, or have the potential to harm, individuals or personal or University property are not acceptable. This includes tampering with other people's possessions.



## **RESIDENCE LIFE HEALTH AND SAFETY**

### **DOORS AND LOCKS**

It is a serious infraction of security to tamper with any door to keep it from shutting or locking. Jeopardizing the security of any resident is a serious offense. This includes leaving a door propped open for exit and re-entry. Therefore, tampering with doors or locks is prohibited. Violations of this rule will result in a fine and potential disciplinary action.

### **KEYS**

The security of individual student rooms is the responsibility of resident students. We encourage you to keep your room door locked whenever you are out of the room or sleeping. If you lose your keys, notify your RA or AC immediately. You assume financial responsibility for key replacement.

### **CLOSED AREAS**

Because of health, safety, and maintenance concerns, there are certain areas of the residence hall which are off-limits to students. Rooftops, outside ledges, and fire escapes (other than in case of fire) are not open areas. For the safety of pedestrians and the appearance of the grounds surrounding the residence halls, nothing is to be thrown to or from residence hall windows or roofs. Throwing objects inside the buildings is also prohibited.

### **SALES AND SOLICITATION**

For the protection and privacy of students, and to prevent the interruption of studies, solicitation on University property is prohibited without permission of an Area Coordinator or the Dean of Students. Please report solicitors and salespeople to Campus Safety immediately.

### **NON-MOTORIZED VEHICLES**

Use common sense when operating non-motorized vehicles (such as bicycles, skateboards, roller blades, scooters, roller skates, etc.) on campus. Always avoid high traffic areas. Users should demonstrate good judgment and courtesy around other people so as not to risk the safety of either the user or the pedestrians in the area. Pay attention to business hours, event times, and pedestrians.

Do not use non-motorized vehicles:

- on the sidewalk in front of the Pavilion
- inside any building on campus
- in front of or around the bookstore, mailroom, and library
- on the sidewalks around Schimmel Hall
- on any handrails

### **RUNNING/WALKING**

Students can check out runner's safety equipment from the fitness center. Below are some important safety guidelines for running and walking around Corban's campus:

- Carry identification and program an ICE (In Case of Emergency) number into your phone.
- Walk or run on the left side of the shoulder/sidewalk when possible.
- Bikers ride with the flow of traffic and follow all traffic rules.
- Avoid going alone.

- Obey traffic signs and signals.
- Vary the times and places you walk or run.
- When walking on campus at night, stay on lighted pathways.
- Be aware that inmates from the correctional facility are frequently working in nearby fields. It is best to ignore them. Do not make eye contact or speak to them.

## **SEX OFFENDER REGISTRATION**

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, Corban University provides a link to the Oregon State Police Sex Offender Information website at <https://www.corban.edu/safety/sexual-assault-harassment/> under other resources. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, or others, for the protection of children and the general public. Unlawful use of the information for purposes of intimidating or harassing another is prohibited, and such willful violation shall be punishable by law. The Oregon State Police is responsible for maintaining this registry. Follow this link to directly access the Oregon State Police website: <https://sexoffenders.oregon.gov/>

## **DISCRIMINATION, HARASSMENT, AND ASSAULT POLICY**

**CORBAN UNIVERSITY WILL NOT TOLERATE SEXUAL DISCRIMINATION, HARASSMENT, GENDER VIOLENCE, DATING VIOLENCE, DOMESTIC VIOLENCE, OR STALKING.**

### **Sexual Assault & Harassment**

If you were recently the victim of a sexual assault, you should seek medical help immediately. The nearest hospital emergency room is at [Salem Health](#), 890 Oak Street SE Salem, OR 97301.

#### **If You are Hurt:**

- On-Campus, call 503-510-6430, option 1
- Off-Campus, call 911
- Preserve evidence.
- Do not bathe or wash.
- Keep torn or bloodied clothing and go to the emergency room for treatment.
- Ask the staff to photograph your injuries.

If desired, hospital personnel will assist you in contacting the appropriate law enforcement agencies.

University personnel will gladly accompany you to provide support.

You should be aware that if you are under the age of 18, hospital personnel are required by law to file an official report with or without your consent.

## Reporting Sexual Assault & Harassment

### Emergency Reporting

If you are seriously injured or in immediate danger, on-campus call **503-510-6430, option 1**, off-campus, call **911**.

### Reporting to a University Official

You are encouraged to report sexual assault and harassment to university officials so we can help protect you and others. The following individuals will help you get help and navigate the reporting process. You may also report to any Resident Assistant, Area Coordinator, or Campus Safety Officer. Know that these people are mandatory reporters and will need to document what you share, but that they will maintain confidentiality to the extent possible.

- **Dr. Brenda Roth**, Title IX Coordinator and Vice President for Student Life: 503-589-8189, [broth@corban.edu](mailto:broth@corban.edu)
- **Nathan Geer**, Deputy Title IX Coordinator and Dean of Students: 503-589-8192, [ngeer@corban.edu](mailto:ngeer@corban.edu)
- **Lisa Hinman**, Deputy Title IX Coordinator, Interim Director of HR: (503) 375-7181, [lhindman@corban.edu](mailto:lhindman@corban.edu)
- **Mike Roth**, Chief of Security: 503-589-8152, [mroth@corban.edu](mailto:mroth@corban.edu)

### Off-Campus Reporting

The following off-campus resources are always available to you.

- [Marion County District Attorney's Office](#), 503-588-5253
- [Center for Hope and Safety](#), 503-399-7722
- [Salem Police Department](#), non-emergency, 503-588-6123

### Other Resources

- [Stalking Resource Center](#)
- [Oregon State Police Sex Offender Registry](#)

## Corban's Policies and Procedures Related to Sex- or Gender-Related Harassment or Discrimination

Students and employees have a right to study and work in an environment that is free from harassment or discrimination on the basis of sex or gender. Student-specific policies can be located in the [Student Handbook](#); employee-specific policies can be located in the [Employee Handbook](#). Corban's Title IX Coordinator is Brenda Roth, Ed.D., Vice President for Student Life; Deputy Coordinators are Nathan Geer, Dean of Students, and Lori Bonham, Director of Human Resources. Multiple employees also serve on a team dedicated to responding to complaints or concerns of sexual harassment or discrimination. These team members train extensively at the beginning of each year and those materials can be viewed here:

- [Title IX Overview of Regulations & Addressing Conflicts Between State & Federal Law](#)
- [Title IX Investigations](#)
- [Title IX Supportive Measures, Mandatory Dismissals, Informal Resolution & Training Requirements](#)
- [Title IX Overview of Hearings Processes & Procedural Changes](#)
- [Title IX Policy Implications & Practical Application for Appeals & Record-Keeping](#)
- [CCCU Title IX Training Part 1](#)
- [CCCU Title IX Training Part 2](#)

For more information about sexual assault, sexual harassment, and discrimination, see the [Student Handbook](#).

## **SEXUAL HARASSMENT**

In 1980, the Equal Employment Opportunity Commission issued guidelines defining sexual harassment and recognizing it as a violation of Title VI of the Civil Rights Act of 1964. According to the guidelines, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment, intimidation, or exploitation if:

- Submission to such conduct is made either explicitly or implicitly a term or condition of employment or education; or
- Is a basis for employment or educational decisions affecting the individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance.

Reports of sexual harassment should be immediately reported to Corban's Title IX Coordinator or to a member of the Title IX team.

## **PROHIBITED BEHAVIORS**

1. Verbal:
  - Conduct such as epithets, derogatory jokes or comments, or slurs; unwanted sexual advances, invitations, or comments; or obscene phone calls, voicemail, or e-mail messages.
  - Threats or demands to submit to sexual requests as a condition of continued employment or academic advancement, or to avoid some other loss.
  - Offers of preferential treatment in return for sexual favors and/or retaliation for having reported or threatened to report harassment.
2. Non-verbal/Visual:
  - Display of or references to derogatory and/or sexually-oriented posters, photographs, cartoons, drawings, or gestures
  - Exposure (i.e. "mooning", "streaking"), or other lewd behaviors
3. Physical:
  - Conduct such as assault, unwanted touching, blocking normal movement, or interfering with work or study.

## **SEXUAL ASSAULT**

Sexual assault is any unwanted sexual contact. It is an extreme form of sexual harassment and will be considered a serious offense by the University. Any use of threat, coercion, or force to obtain sexual contact is illegal. It is wrong and illegal for anyone to have any sexual contact with you without your consent—regardless of how well someone knows you, how much you've had to drink, or whether some of the sex was consensual. The law defines consent as positive cooperation in act or attitude because of exercising your free will. Consent may not be inferred from silence or passivity. A current or previous relationship does not constitute consent. Consent may not be legally given if you are under the age of 18, under the influence of alcohol or drugs, or if you are physically or mentally incapacitated. Any incident of sexual assault must immediately be reported to Corban's Title IX Coordinator.

## **PERTINENT FEDERAL LEGISLATION**

The Student Right-to-Know and Campus Security Act of 1990 and the Campus Sexual Assault Victim's Bill of Rights Amendment of the 1992 Higher Education Reauthorization Act include protections that are intended to help the survivor of sexual assault by requiring Universities to report accurate statistics

regarding sexual assaults and rapes. Additionally, if the assault or rape is reported, the survivor can choose to pursue disciplinary action on campus without needing to file charges with the police. Campus disciplinary action in cases of an alleged sex offense include entitlement of the accuser and the accused to the same opportunities to have others present during a disciplinary proceeding. The accuser and the accused both have a right to be present and will be informed simultaneously, in writing, of the outcome of any institutional disciplinary proceeding.

### **HOW TO BE AN ACTIVE UPSTANDER**

Upstanders play a critical role in the prevention of sexual and relationship violence. They are individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it. We want to promote a culture of community accountability where Upstanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active Upstander. If you or someone else is in immediate danger, dial 9-1-1. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are okay.
- Confront people who seclude, make inappropriate advances toward, or try to kiss, touch, or have sex with people who are incapacitated.
- Speak up when someone discusses plans to take advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on- or off-campus resources listed in this document for support in health, counseling, or with legal assistance.

If a friend has been sexually assaulted:

- Listen and be supportive.
- Let your friend make their own choices.
- Encourage your friend to immediately contact the appropriate resources.
- Stay with your friend during interviews and examinations if they want you to do so.

### **EMERGENCY REPORTING PROCEDURE**

If you were recently the victim of a sexual assault, do not blame yourself; sexual assault is NEVER the survivor's fault. It is recommended that a person who has experienced domestic violence, dating violence, sexual assault, or stalking consider each of the following:

- Get to a safe location and seek medical help immediately.
- Protect the evidence: Do not bathe, shower, douche, brush your teeth, or change clothes, and if possible, do not urinate. Either collect the unlaundered clothes you were wearing when the assault took place and put them in a PAPER bag, or continue wearing them and bring a full change of fresh clothing, since the clothing worn at the time of the attack may be collected and kept as evidence.
- Do not straighten up the area where the assault has taken place. The impulse to clean is normal, but evidence that might be needed will be destroyed by these activities. The only way evidence can be collected is if it is left intact.

- Go to a hospital emergency room as soon as possible. If you agree, a forensic exam will be done to collect medical evidence. (Evidence can be collected several hours after an attack, but its value may be diminished.)
- Transportation can be provided by a friend or roommate, Campus Safety, or any Resident Assistant. Assistance will be provided using discretion, keeping the survivor's confidentiality rights in mind.
- Follow-up medical care is crucially important. Tests for sexually transmitted diseases and pregnancy are important.
- Contact law enforcement: If desired, have someone contact law enforcement. Hospital personnel will be willing assist you in contacting the police. University personnel will gladly accompany you to provide support. You should be aware that if you are under the age of 18, hospital personnel are required by law to file an official report with or without your consent.
- Take care of yourself. You may need to talk with someone about how this has affected you.
  - The resources listed in this section are for you as well.
  - You have the right to choose counseling and medical treatment, to report your case through the University Title IX Coordinator/or the off-campus court system. You also have the right to refuse all these options without reproach from any university personnel.

Note: To collect evidence to be used later in legal proceedings, an exam should be administered at a hospital. This is performed at the survivor's discretion. Although the survivor may not want to press charges immediately, it is important that evidence is collected for potential future use as soon as possible after the assault takes place.

#### **NON-EMERGENCY REPORTING PROCEDURE**

If you experience any type of harassment or discrimination, you may take the reporting steps below. The University will not tolerate retaliation of any kind against you based upon your allegations regarding harassment or discrimination.

#### **IF YOU REPORT SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR RAPE**

1. You have the right to choose counseling and medical treatment, to report your case through the University Title IX Coordinator or the off-campus court system. You also have the right to refuse all these options without reproach from any University personnel.
2. You have the right to be treated with dignity and seriousness by campus personnel.
3. Victims of crimes have the right to be free from intimidation and harm.
4. University personnel are encouraged to inform all survivors to consider reporting their crime despite the possibility of adverse publicity for the University.
5. You will be made aware of appropriate student services, including counseling and community support services.
6. You are entitled to the same support opportunities and process available to the accused in a campus disciplinary proceeding.
7. If the accused is prohibited from contacting the survivor and/or entering the survivor's place of residence, they will be trespassed from Corban University controlled property. If the survivor obtains a protection order through the court of jurisdiction, they will be instructed to provide a copy of the official order to Corban Campus Safety and the Salem Police Department.
8. Any survivor who does not wish to remain in their present residence hall or class section may be granted a transfer to other housing or another class section if available.

9. The survivor has the right to information regarding the status of their case, including the final outcome.

### **PRIVACY**

Corban University will respect the complainant's right to privacy to the extent possible in both informal and normal procedures. While the University cannot promise absolute confidentiality, the complainant will be supported and any attempted reprisals will not be tolerated.

### **DISCLOSURE OF DISCIPLINARY PROCEEDINGS**

Corban University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in section 16 of title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

### **UNWELCOME BEHAVIOR**

If you may do so safely, address the problem yourself. Inform the offending person that his or her behavior is unwelcome, offensive, or inappropriate. You may do this one-on-one or in the company of a trusted friend or colleague. Tell the offender to stop the behavior and do so without apologizing. State how the behavior is affecting you but do not engage in a lengthy conversation about it (you do not have to convince the offender and the offender does not have to agree with you). Or, if approaching the offender feels unsafe or awkward, write a letter. Either way, clearly communicate what the offending behavior is, tell the offender that it has to stop, and outline what you would like to happen now. If the problem is resolved satisfactorily, no further action may be necessary.

### **VAWA's SaVE Act reporting requirements:**

The Clery Act requires annual reporting of statistics for various criminal offenses, including forcible and non-forcible sex offenses and aggravated assault. VAWA's SaVE Act provision adds domestic violence, dating violence, and stalking to the categories that, if the incident was reported to a campus security authority or local police agency, must be reported under Clery.

Parsed for clarity, these offenses are defined:

"Domestic violence" includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

"Sexual Assault" means an offense that meets the definition of Rape, Fondling, Incest or Statutory Rape as used in the FBI's UCR program and included in Appendix A of 34 CFR Part 668. In specific: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This definition includes any gender of victim or perpetrator. This definition also includes instances in which the victim is incapable of giving consent

because of temporary or permanent mental or physical incapacity (including due to the influence of drugs or alcohol) or because of age. Physical resistance is not required on the part of the victim to demonstrate lack of consent.

“Sexual Assault” also includes: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- Fondling—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- Incest—Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape—Sexual intercourse with a person who is under the statutory age of consent.

“Dating violence” means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

“Stalking” means a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of another, or to suffer substantial emotional distress.

### **SEXUAL ASSAULT PREVENTION TRAINING AND DOMESTIC VIOLENCE PREVENTION TRAINING INCLUDES INFORMATION FROM MULTIPLE SOURCES AT CORBAN UNIVERSITY.**

Corban University promotes awareness of dating violence, domestic violence, sexual assault, and stalking by making available presentations about these topics at in-services, brochures handed out to new students and employees, and educational programs specifically for students and employees throughout the year.

University Departments also provide the following information:

- Campus Safety: <https://www.corban.edu/safety/sexual-assault-harassment/>
- Human Resources: <https://www.corban.edu/human-resources/discrimination-harassment-policy/>
- Counseling: <https://www.corban.edu/student-life/counseling-services/>

### **ACADEMIC OR RESIDENCE HALL CHANGES**

Initiating any academic or housing changes with the Associate Dean of Service and Operations is fully confidential and voluntary on the survivor’s part, as is seeking disciplinary action.

### **IMMINENT DANGER TO COMMUNITY**

If the VP for Student Life, Dean of Students, or the Associate Dean of Service and Operations (or their designee) concludes that a serious threat exists, they will contact the Director of Campus Safety, who will issue a warning to protect the community while preserving the reporting survivor’s personal safety.

### **COUNSELING SERVICES**

Counseling services are located on the first floor of Davidson Hall and can be reached at 503-375-7177. Individual counseling can help you make important decisions, gain insight into your personal strengths and weakness, and learn to cope more effectively with the demands and difficulties of university life.



Short-term, on-campus counseling services are provided at no cost to you. If appropriate, you may be referred to an off-campus counselor or agency for psychological tests or further consultation at your own expense. Information for setting appointments is available in the Counseling office or online at [www.corban.edu/student-life/counseling-services/](http://www.corban.edu/student-life/counseling-services/)

The Corban University Counseling Center provides free, confidential counseling to all students. Crime information will only be forwarded to Campus Safety with the consent of the client, unless there is an immediate threat to public safety.

Counseling will help the sexual assault survivor:

- Release a flood of emotions generated by the attack, including fear, grief, and anger
- Overcome feelings of isolation.
- Accept their own feelings.
- Come to terms with the reality of the attack and the validity of their responses.
- Regain a sense of control over their own life.
- Understand and evaluate options.
- Make informed, rational choices.

## **OTHER RESOURCES**

### **ON CAMPUS - CAMPUS SAFETY, 503-510-6430, OPTION 1**

Campus Safety officers are on-call 24 hours a day, seven days a week, and will initiate an investigation, if the survivor wishes. At the discretion of the survivor, Campus Safety will assist in filing a report with the police. The survivor may request that the police investigate the crime and gather evidence at the time of the incident. The longer the survivor waits, the smaller the amount of evidence the police will be able to obtain. However, it is important that there at least be an incident report on file if the survivor later decides that he or she would like to take further action. The survivor may request that the police not investigate the crime itself but rather maintain the information of the crime and its particulars in their regular reservoir of crime data.

### **OFF CAMPUS**

For emergency medical treatment or to report rape, dial: 911  
Salem Police Department, non-emergency number: 503-588-5032

CENTER FOR HOPE & SAFETY, 24-HOUR: 503-378-1572  
605 Center St NE, Salem, OR 97306

Both men and women may contact this hotline. Information is also available on their website: [www.mvwcs.com](http://www.mvwcs.com) The center offers counseling and shelter for physically and sexually abused women, including rape survivors, and coordinates support groups. Survivors may walk in for assistance. Office is open Monday–Friday from 9 am–5 pm.

CRISIS AND INFORMATION HOTLINE, 24-HOUR:  
503-581-5535, Telecommunication Device for the Deaf: 503-588-5833, TOLL-FREE: 1-800-560-5535  
1049 Oak Street S.E., Salem, Or 97301

This confidential crisis and information telephone service becomes an entry into the helping resources of the community.

NW HUMAN SERVICES, 503-588-5828

681 Center St NE, Salem, OR 97301

Open Monday–Friday from 8:30 am–5 pm.

Working together to empower individuals to improve their health, well-being and safety.

MARION COUNTY HEALTH DEPARTMENT, 503-588-5342

3180 Center Street N.E., Salem, Or 97301

Open Monday–Friday from 8:45 am–11 am and 1 pm–5 pm. Counseling is one of many services this agency offers.

AIDS OREGON HOTLINE, 1-800-777-2437

620 S.W. Fifth Avenue, Suite 300, Portland, OR 97204

Open Monday–Friday from 10 am–6 pm, and every other weekend from 3 pm–6 pm. The hotline offers access to HIV/AIDS-related information statewide. Local community referrals are available.

VICTIM ASSISTANCE PROGRAM, 503.588.5253

555 Court Street NE, Suite 3231, Salem, Or 97301 Salem

Open Monday–Friday from 8:00 am–12 pm, 1:00 pm – 5 pm. The office provides services to victims of violent crimes whose cases are being investigated or prosecuted in Marion County.

## **CRIME PREVENTION**

Both residential and commuter students are given information about campus safety each year after arriving on campus. Additionally, campus safety is outlined in the student handbook, which is available online. Campus safety presents on crime prevention in staff and faculty meetings as needs arise. When time is of the essence, information is released to the University community through safety alerts posted prominently throughout campus and through emails.

### **EMERGENCY VEHICLES**

All traffic must yield right of way to Campus Safety and other emergency responders when they are operating with their lights on.

### **FIRST AID KIT LOCATIONS**

First aid kits are available at various locations on the University campus. For routine medical needs, supplies are available in the Student Health Center or supply cabinets in each residence hall, in the C.E. Jeffers Sports Center, and in the Pavilion.

First aid kits can be found in these locations throughout campus:

- Aagard Hall—first floor lobby near the outside door
- Academic Center
  - First floor (basement) outside the bookstore
  - Second floor (main Library entrance) across from the elevator
  - Third floor center exit near elevator
  - Fourth floor in science labs and near center exit by fire extinguisher
  - Fifth floor across from the elevator
- Music House A—near rear entry, top of basement stairs

- Auto Shop—west wall by window
- Balyo Hall—second floor kitchen
- Campus Care—first floor, main office

## **MISSING STUDENT POLICY**

Because the safety and well-being of students is paramount, if a member of the University community has reason to believe that a student who resides in on-campus housing is missing, they should immediately notify Campus Safety personnel at 503-510-6430 or email [safety@corban.edu](mailto:safety@corban.edu).

A student may be considered missing if they are:

- Unreachable in person, by phone (talking or text), email, or other forms of electronic communication for more than 24 hours; or
- Overdue in reaching a specified destination more than 24 hour past their expected arrival; or
- If additional factors lead University personnel to believe they are missing.

In these circumstances, an immediate investigation will be conducted and intentional effort will be made to locate the student in question. These efforts will begin with phone calls to all known phone numbers for that individual, personal contact or phone calls to friends, possible phone calls to parents or other relatives, and checking for their vehicle on campus.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by Corban University in the event the student is determined to be missing for more than 24 hours.

If a student has identified such an individual, Corban University will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through the Campus Safety website: <https://www.corban.edu/safety/alert/>

A student's confidential contact information will be accessible only by authorized campus officials and law enforcement during the investigation.

If it is determined that the student is missing, University officials will:

- Contact those indicated on the student's emergency contact sheet
- Contact local law enforcement agency
- Complete a Missing Person's Report

In the event a student who is under the age of 18 and is not legally emancipated is determined to be missing according to the above procedures, the University is required to notify a custodial parent or guardian, in addition to the student's designated confidential contact, no more than 24 hours after the student is determined to be missing.

After the missing student is located, Student Life personnel will conduct further assessments to determine whether the student needs additional emotional support and/or poses a risk to personal or campus safety. Crisis Intervention Policies may also be applied.

**Note:** When a non-resident and/or commuter student is believed to be missing, the reporting person should immediately notify local law enforcement authorities. The Office of Campus Safety will assist external authorities with these investigations as requested.

## CORBAN CRIME STATISTICS

The following categories are listed as required by federal law. The figures are compiled from the Campus Safety or Residence Life incident reports and Salem Police Department crime statistics. The statistics are kept in the Campus Safety office and are viewable upon request. Additional information and offense definitions can be reviewed online at the Department of Education Campus Safety and Security website by searching for Corban University at the following:

<http://ope.ed.gov/security/Index.aspx>

### CRIME STATISTICS 2018-2020

Crime is considered unfounded for Clery Act purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner. Crime reports can be determined to be baseless only if the allegations reported did not meet the elements of the offense or were improperly classified as crimes in the first place. A reported crime cannot be designated “unfounded” if no investigation was conducted or the investigation was not completed. Nor can a crime report be designated unfounded merely because the investigation failed to prove that the crime occurred; this would be an inconclusive or unsubstantiated investigation. As such, for Clery Act purposes, the determination to unfound a crime can be made only when the totality of available information specifically indicates that the report was false or baseless.

<b>UNFOUNDED/HATE CRIMES</b>		2018	2019	2020
Unfounded Crimes		0	0	0
Hate Crimes		0	0	0
<b>CRIMINAL OFFENSES – ON CAMPUS</b>		2018	2019	2020
Murder/Non-negligent manslaughter		0	0	0
Negligent manslaughter		0	0	0
Rape		0	1	1
Fondling		0	0	0
Incest		0	0	0
Statutory Rape		0	0	0
Robbery		0	0	0
Aggravated assault		0	0	0
Burglary		6	1	1
Motor vehicle theft		2	3	2
Arson		0	0	0
Domestic Violence		0	0	0
Dating Violence		0	0	0
Stalking		0	0	0
(*Amended statistic based on recalculation)				

<b>CRIMINAL OFFENSES – RESIDENCE HALLS</b>		2018	2019	2020
Murder/Non-negligent manslaughter		0	0	0
Negligent manslaughter		0	0	0
Rape		0	0	1
Fondling		0	0	0
Incest		0	0	0
Statutory Rape		0	0	0
Robbery		0	0	0
Aggravated assault		0	0	0
Burglary		6	1	0
Motor vehicle theft		0	0	0
Arson		0	0	0
Domestic Violence		0	0	0
Dating Violence		0	0	0
Stalking		0	0	0
("Residence Halls" is a subset of "On Campus"; *Amended statistic based on recalculation)				
<b>CRIMINAL OFFENSES – NONCAMPUS</b>		2018	2019	2020
Murder/Non-negligent manslaughter		0	0	0
Negligent manslaughter		0	0	0
Rape		0	0	0
Fondling		0	0	0
Incest		0	0	0
Statutory Rape		0	0	0
Robbery		0	0	0
Aggravated assault		0	0	0
Burglary		0	0	0
Motor vehicle theft		0	0	0
Arson		0	0	0
Domestic Violence		0	0	0
Dating Violence		0	0	0
Stalking		0	0	0

<b>CRIMINAL OFFENSES – PUBLIC PROPERTY</b>		2018	2019	2020
Murder/Non-negligent manslaughter		0	0	0
Negligent manslaughter		0	0	0
Rape		0	0	0
Fondling		0	0	0
Incest		0	0	0
Statutory Rape		0	0	0
Robbery		0	0	0
Aggravated assault		0	0	0
Burglary		0	0	0
Motor vehicle theft		0	0	0
Arson		0	0	0
Domestic Violence		0	0	0
Dating Violence		0	0	0
Stalking		0	0	0
<b>ARRESTS – ON CAMPUS</b>		2018	2019	2020
Illegal weapons possession		0	0	0
State Drug law violation		0	0	0
State Liquor law violation		1	0	0
Federal Drug law violation		1	0	0
Federal Liquor law violation		0	0	0
<b>DISCIPLINARY ACTIONS – ON CAMPUS</b>		2018	2019	2020
Illegal weapons possession		0	0	0
Drug law violation		0	0	0
Liquor law violation		1	2	1
<b>ARRESTS – RESIDENCE HALLS</b>		2018	2019	2020
Illegal weapons possession		0	0	0
Drug law violation		0	0	0
Liquor law violation		0	0	0
("Residence Halls" is a subset of "On Campus")				
<b>DISCIPLINARY ACTIONS – RESIDENCE HALLS</b>		2018	2019	2020
Illegal weapons possession		0	0	0
Drug law violation		0	0	0
Liquor law violation		1	1	1
("Residence Halls" is a subset of "On Campus")				
<b>ARRESTS – NONCAMPUS</b>		2018	2019	2020
Illegal weapons possession		0	0	0
Drug law violation		0	0	0
Liquor law violation		0	0	0

<b>DISCIPLINARY ACTIONS – NONCAMPUS</b>		2018	2019	2020
Illegal weapons possession		0	0	0
Drug law violation		0	0	0
Liquor law violation		0	0	0
<b>ARRESTS – PUBLIC PROPERTY</b>		2018	2019	2020
Illegal weapons possession		0	0	0
Drug law violation		0	0	0
Liquor law violation		0	0	0
<b>DISCIPLINARY ACTIONS – PUBLIC PROPERTY</b>		2018	2019	2020
Illegal weapons possession		0	0	0
Drug law violation		0	0	0
Liquor law violation		0	0	0



## **CAMPUS FIRE SAFETY ANNUAL REPORT**

### **OVERVIEW**

The Higher Education Opportunity Act became law in August 2008. Among other things, it requires higher education institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Corban University.

### **SPECIFIC FIRE PREVENTION-RELATED POLICIES**

It is the goal of Corban University to provide a safe and healthy environment for all students, employees, and visitors. This includes fire safety. Specific fire-related policies are displayed throughout campus buildings/classrooms/common areas, in the Emergency Response Plan, and in the Student Handbook, which is made available to all students online. A paper copy is also available in each Residential Living area on campus. To review specific policies and information regarding fire prevention, please see the Student Handbook online at <https://www.corban.edu/student-life/student-forms>. A copy can also be requested by calling the Office of Student Life at 503-375-7010. In case of a fire, contact 9-1-1 immediately, then inform Campus Safety at 503-510-6430.

### **CANDLES AND FLAMMABLE MATERIALS**

According to fire code, no open flames (Bunsen burners, candles, incense, candle warmers, reed diffusers, etc.) are allowed in the residence halls. Candles may be displayed, but not burned. In addition, flammable materials (gasoline, solvents, spray paint) are not permitted in the residence halls. Burning candles during a power outage compounds the fire danger. All students should bring a working flashlight to use as needed.

### **FIREWORKS**

Fireworks are an extreme fire hazard and many are illegal in Oregon. They are not permitted under any circumstances. Possession or use of any fireworks will result in a \$350 fine.

### **FIRE SAFETY EQUIPMENT**

Fire extinguishers located in the residence halls are to be used only if there is a fire. They are expensive to replace, and it is dangerous to abuse them. Exit signs, located strategically throughout the buildings, are designed to clearly indicate exit routes, particularly in emergency situations. These signs are considered fire equipment and are not to be tampered with. There are smoke detectors in all residence hall rooms. Anyone found tampering with room smoke detection equipment will face severe disciplinary action. Any smoke detector needing maintenance should be reported immediately to your RA, RD, and maintenance staff.

### **FIRE ALARMS**

If there is a fire, the fire alarm should be sounded (there are at least two pull stations on each floor) and the building evacuated. False alarms involve the local fire department and are disruptive, expensive, and dangerous. Anyone initiating them may be subject to up to a fine by the fire department.

## FIRES AND BUILDING EVACUATION

Residence Life staff is required to evacuate a building when the fire alarm is activated or when an emergency evacuation is ordered. All persons inside a residence hall during a fire alarm or emergency evacuation are required to leave the building immediately.

Individual residence hall procedures for fire alarms or other emergencies are presented during residence hall meetings at the beginning of the school year. There are at least two unannounced evacuation drills per year. Failure to respond to a fire alarm or to Residence Life staff requests for evacuation may result in University disciplinary action.

Emergency Management and Continuity is guided by the Corban Emergency Plan. This document is in continual evaluation for best practices by the Emergency Response Team, made up of the Director of Campus Safety and a leaders from relevant areas based on the Tests and exercises provide opportunities to evaluate the University’s emergency response training and its ability to respond effectively to an emergency. They allow the University to identify weaknesses in policies, plans, procedures, facilities, equipment, training, and performance. Action items identified during post-exercise and post-test evaluations are recorded for potential incorporation into emergency plans, procedures, and training, as appropriate. The offices of Campus Care and Campus Safety have overall responsibility for coordinating emergency tests and exercises on campus.

## FUTURE IMPROVEMENTS

Corban is committed to improving fire safety. There are currently no drafted plans for future improvements in fire safety. If you see something that you think could be improved, please email [safety@corban.edu](mailto:safety@corban.edu).

## STATISTICAL REPORT

Below are the fire statistics as required by federal law. The figures are compiled from Campus Safety and Campus Care incident reports and Salem Fire Department statistics.

### Fire Systems and Drills – 2017

BUILDING NAME	ADDRESS	FIRE ALARM MONITORING	PARTIAL SPRINKLER SYSTEM*	FULL SPRINKLER SYSTEM*	SMOKE DETECTION	FIRE EXTINGUISHER DEVICES	EVACUATION PLAN AND PLACARDS	NO. FIRE DRILLS
Aagard	5000 Deer Park Dr SE	Yes	No	No	Yes	Yes	Yes	2
Farrar	5000 Deer Park Dr SE	Yes	No	No	Yes	Yes	Yes	2
Townhouse	5000 Deer Park Dr SE	No	No	No	Yes	Yes	Yes	2
PVG	5000 Deer Park Dr SE	Yes	No	Yes	Yes	Yes	Yes	2
Balyo	5000 Deer Park Dr SE	Yes	No	Yes	Yes	Yes	Yes	2
Davidson	5000 Deer Park Dr SE	Yes	No	Yes	Yes	Yes	Yes	2

\* Partial Sprinkler System is defined as having sprinklers in the common areas only.

\*\* Full Sprinkler system is defined as having sprinklers in both the common areas and individual rooms.

2018 - Statistics and Related Information Regarding Fires in Residential Facilities

Residential Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Aagard – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Farrar –5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Townhouse – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
PVG – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Balyo – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Davidson – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A

2019 - Statistics and Related Information Regarding Fires in Residential Facilities

Residential Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Aagard – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Farrar –5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Townhouse – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
PVG – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Balyo – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Davidson – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A

2020 - Statistics and Related Information Regarding Fires in Residential Facilities

Residential Facilities	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries That Required Treatment at a Medical Facility	Number of Deaths Related to a Fire	Value of Property Damage Caused by Fire
Aagard – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Farrar –5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Townhouse – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
PVG – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Balyo – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A
Davidson – 5000 Deer Park Dr SE	0	0	N/A	N/A	N/A	N/A