



**CORBAN**  
UNIVERSITY

**Campus  
Safety**

# **2024 ANNUAL SECURITY AND FIRE SAFETY REPORT**

**INCLUDES CRIME AND FIRE STATISTICS FOR  
CALENDAR YEARS 2021, 2022, AND 2023**



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# ANNUAL SECURITY REPORT

## INTRODUCTION AND PURPOSE

In 1998, the federal government passed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, otherwise known as the Clery Act. This law requires colleges and universities receiving federal funding to publish an annual report disclosing campus security policies and three years of selected crime and fire statistics, to make timely warnings to the campus community about crimes that pose an ongoing threat to students and employees, and to post a public crime log.

The Corban University campus is located in the city of Salem, Oregon. The 2024 Annual Campus Security and Fire Safety Report details important efforts to prepare for, provide, and enhance the safety needs of the community. The following report meets federal requirements for annual reporting of incidents on campus, including the Higher Education Opportunity Act of 2008 related to the Jeanne Clery Act, emergency notification, and fire safety reporting.

The purpose of the Clery Act is to provide students, families, and employees with accurate, complete, and timely information about campus safety in order for them to make informed decisions. Corban University publishes the Annual Campus Security and Fire Safety Report in compliance with the Clery Act and offers it as a resource guide, directing readers to campus safety and security services and providing crime prevention and personal safety guidance and strategies. This annual report is available and distributed to all Corban University students and employees through the Campus Safety website: <https://www.corban.edu/safety/clery-act/>

This report also includes information and policy statements regarding campus security and safety— for example, crime prevention, security awareness, fire safety, alcohol and substance abuse, sexual assault, procedures for reporting a crime, emergency and evacuation procedures, as well as other matters of importance to the campus.

# FEDERAL CAMPUS CRIME AWARENESS AND CAMPUS SECURITY ACT

This report and summary of policies has been provided to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (1990; last amended 1998) and the Drug-Free School and Communities Act Amendments of 1989 (PL 101-226). Information in this report is reviewed and updated annually. If you have information you want included or have questions, comments, or remarks, please contact the Director of Campus Safety at 503-589-8152.

## PREPARATION AND NOTIFICATION OF REPORT

The Annual Security and Fire Safety Report is prepared and published by October 1<sup>st</sup> each year on the Corban University Campus Safety webpage (<https://www.corban.edu/safety/clery-act/>). This year's report reflects crime and fire statistics reported in 2021, 2022, and 2023.

By October 1<sup>st</sup> each year, all Corban employees and enrolled students receive an e-mail notification regarding the content and availability of the Annual Campus Security and Fire Safety Report. The e-mail provides information to access the report.

## CRIME STATISTICS

Crime statistics include certain categories of crimes and arrests which occurred on campus, in campus buildings, in non-campus buildings, on properties owned or controlled by Corban University, and on public properties immediately adjacent to and accessible from Corban University's campuses.

Campus crime and arrests include those reported to campus security authorities and law enforcement authorities in whose jurisdiction Corban University properties reside. The Office of Campus Safety discloses all incidents reported to the office that fall into any of the required reporting classifications as a statistic in the annual report. Fire statistics, provided by Campus Care, are those that occur in student residential facilities.

## CAMPUS SECURITY AUTHORITY (CSA)

The law defines "Campus Security Authority" as "An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings." An example would be a dean of students who oversees student housing, a student center, or student extra-curricular activities and has significant responsibility for student and campus activities. Similarly, a director of athletics, team coach, and faculty advisor to a student group also have significant responsibility for student and campus activities. A single teaching faculty member is unlikely to have significant responsibility for student and campus activities, except when serving as an advisor to a student group. Clerical staff, as well, are unlikely to have significant responsibility for student and campus activities.

## KEY CORBAN CSAs

*Campus Safety Office:* Officers, Senior Officers, Director of Campus Safety

*Student Life Department:* Area Coordinators, Associate VP for Community Belonging and Global Engagement for Student Life, VP for Student Life

*Title IX Team:* Title IX Coordinator and Deputy Coordinators

*Athletics:* Assistant Coaches, Coaches, Trainers, Assistant Directors, Director of Athletics

*Faculty:* Academic Advisors, Deans

## CLERY REPORTABLE OFFENSES

### Criminal Offenses

- Criminal homicide: murder and non-negligent manslaughter, manslaughter by negligence
- Sexual assault: rape, fondling, incest, statutory rape
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson

### Hate Crimes (any of the above-mentioned offenses, and any incidents of)

- Larceny-theft
- Simple assault
- Intimidation
- Destruction/damage/vandalism of property

### VAWA Crimes

- Domestic violence
- Dating violence
- Stalking

### Arrests and Referrals for Disciplinary Action

- Weapons law violations
- Drug abuse violations
- Liquor law violations

The University is required to report statistics for above-listed offenses categorized as Hate Crimes. In addition, Hate Crimes cover statistics for Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property classified as Hate Crimes. The category of bias is divided for each Hate Crime according to the eight categories for which we are required to report: Race, Religion, Sexual Orientation, Gender, Gender Identity, Disability, Ethnicity, and National Origin.

## CLERY COORDINATOR

The Corban University Clery Coordinator is the Director of Campus Safety and is responsible for collecting and compiling crime and fire statistics for publishing the report. In addition to crime and fire statistics, program and policy statements are included in this report.



## **SECURITY AWARENESS PROGRAMS**

Department leadership and other public safety personnel speak to student and staff groups, including Resident Assistants, Residence Life staff, and various student organizations. The Corban University Office of Campus Safety also offers security risk assessments and crime-prevention consultation. In addition to training sessions, information is disseminated to students and employees through crime prevention awareness communication. There is also online training for all students on harassment and discrimination prevention. Throughout each of Corban's awareness and crime prevention programs, students and employees are encouraged to be aware of their responsibility for their own security and the security of others.

## **CAMPUS SAFETY: A COLLABORATIVE RESPONSIBILITY**

Corban University is committed to the safety and welfare of all campus members and visitors. The Office of Campus Safety is constantly evolving to meet the highest standards of crime prevention, emergency response, disaster preparedness, victim support, and information sharing. Corban University has a leading-edge threat assessment team, well-trained Campus Safety officers, enthusiastic administrative support, strong relationships with local law enforcement, and a caring, campus-wide approach to keeping people safe and secure. Our community-oriented approach fully engages our campus community in identifying and addressing problems through a collaborative process. It is the responsibility of each person to contribute to the safety of the entire community by acting when necessary to prevent crime, particularly crimes of violence. Campus safety and security is a shared responsibility and requires a team effort to be effective.

## **AUTHORITY OF CAMPUS SAFETY OFFICE**

Within the parameters of local, state, and federal law and Corban's policies and regulations, the Campus Safety office has authority to apprehend and arrest anyone actively involved in illegal acts on University Property. Campus Safety also enforces and investigates violation of University policy. If minor offenses involving University rules and regulations are committed by a University student, Campus Safety may refer the individual to Student Life for review and further action.

Major offenses such as rape, murder, aggravated assault, robbery, auto theft, sexual assault, domestic violence, dating violence, stalking, or crimes that are not in progress are reported to the Salem Police Department, who investigate these crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at either Salem Municipal, Marion County Circuit, or Federal Court. Students and staff must cooperate with officers investigating a crime. Campus Safety officers maintain a professional working relationship with the Salem Police Department.

Students and staff are urged to promptly contact Campus Safety at **503-510-6430** regarding a crime or suspicious activity on campus. Salem Police may be reached at 503-588-6123.

# SECURITY AND ACCESS TO CAMPUS FACILITIES

During business hours, the University (excluding certain residence halls) is open to students, parents, employees, contractors, guests, and invitees. During nonbusiness hours, access to all University facilities is by key or proximity card only.

Residence halls are locked and monitored 24 hours a day. Campus Safety and Residence Life staff patrol and respond to security, safety, and livability issues. The Campus Care office maintains buildings and grounds with a concern for safety. Overnight guests are asked to abide by Corban University's policies outlined in the [Student Handbook](#) while visiting the University.

It is important for students to recognize that the presence of uninvited individuals on campus presents a potential safety risk. Therefore, we ask all students, faculty, and staff to report any strange or suspicious activities to Campus Safety. Please do not invite strangers or people you do not know well to campus.

All visitors must be accompanied while on campus. Overnight visitor vehicles must have an overnight parking permit, which can be obtained by contacting Campus Safety.

Over extended breaks, the doors of all halls will be locked. Some facilities may have individual hours, which may vary at various times of the year. Examples are the Library and Schimmel Hall. In these cases, facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules.

## MEMORANDUMS OF UNDERSTANDING

Corban University maintains a working relationship with local fire, police, and other emergency responders. There are currently no Memorandums of Understanding (MOUs) between the Corban University Office of Campus Safety and other outside public safety agencies.

## CAMPUS SAFETY RESPONSE

Campus Safety provides security services 24 hours a day, seven days a week. Services include a Campus Dispatch Center, emergency response, campus patrol, incident reporting, safety-related communication, safety escorts after dark, facility access, building checks ensuring they are locked after hours, responding to trespassers on University property, and assisting with any safety-related incident on campus. Campus Safety officers are dispatched to handle all on-campus calls for service and, in an emergency, will notify dispatchers to call for assistance from appropriate agencies.

## SUSPICIOUS ACTIVITY

Any suspicious persons or activity observed in the parking lots or around vehicles, inside of residence halls or buildings, or anywhere else on University property should be reported to Campus Safety by calling 503-510-6430.

## **CRIMINAL ACTIVITY**

Promptly report all crimes to Campus Safety at 503-510-6430. Reporting criminal activity allows Campus Safety to provide emergency notification or timely warning notices to the community when appropriate, thus aiding in the prevention of similar crimes and ensuring inclusion in annual crime statistics.

## **CRIME AWARENESS**

Students and employees should be aware of crime to take the necessary precautions to avoid becoming a victim. Campus Safety informs the campus community of crimes that occur on or near campus via e-mail, crime alerts, and safety/security advisories posted on the Campus Safety social media page(s). A campus crime log is available for viewing by appointment during business hours.

## **CRIME PREVENTION PROGRAMS**

Throughout the year, Campus Safety personnel facilitate safety and prevention education programs for students, staff, and faculty, along with student organizations and community organizations. Some of these crime prevention programs include personal and property safety awareness presentations, safety awareness publications, and security risk assessments.

Throughout the year, Campus Safety presents prevention and safety programs, including for the following:

- Student orientation
- Parent orientation
- New employee orientations

Campus Safety also sponsors assault prevention training to students each fall and spring term. It is a comprehensive course that begins with awareness, prevention, risk reduction, and avoidance, while progressing on to the basics of hands-on defense training.

In addition to safety awareness and crime prevention programs, Campus Safety delivers the following year-round services:

- Personal safety presentations
- Theft prevention consultation
- Safety planning
- Threat assessment
- Campus safety escorts
- Individualized workplace emergency plan consultation

## **PROCEDURES FOR REPORTING**

Community members, students, employees, and guests are to report all crimes and public safety related incidents to the Corban University Office of Campus Safety in a timely manner. Prompt reporting assists in the investigation and the apprehension of the perpetrator(s), aids in providing timely warning notices to the community when appropriate, may aid in the prevention of similar crimes, and ensures inclusion in annual crime statistics.

Campus Safety will investigate a report when it is deemed appropriate and put safety measures in place. Campus Safety also forwards reports to Student Life for review and potential action. If assistance is required from other agencies, Campus Safety will contact the appropriate unit. If a sexual assault should occur, staff on the scene, including Campus Safety, will offer the survivor a wide variety of services. Corban University has access to sexual assault support services available to assist a survivor 24 hours a day.

## **CORBAN CAMPUS, CALL CAMPUS SAFETY DISPATCH CENTER AT 503-510-6430, 24/7/365**

- To report emergencies or crimes in-progress **on-campus** dial **503-510-6430, option 1.**
- Campus Safety can be reached for non-emergency services at **503-510-6430, option 2.**

## **RESIDENCE LIFE, CALL 503-375-7010 MONDAY–FRIDAY, BUSINESS HOURS**

- Additionally, Residence Life has a Resident Assistant (RA) on call 971-218-3874 for lock outs and Area Coordinator (AC) on call every evening and on weekends, who can be reached at 503-877-4206.

## **LOCAL POLICE, 24-HOUR EMERGENCY SERVICES**

- To report a life-threatening emergency or crime in progress **off-campus** dial **911**
- Salem Police Department can be reached for non-emergency services at **503-588-6123.**

## **CONFIDENTIAL REPORTING PROCEDURES**

Because of the negotiated rulemaking process, which adheres to the 1998 Amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus “Pastoral Counselors” and campus “Professional Counselors,” when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged, if they deem it appropriate, to inform people being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as:

### **Pastoral Counselor**

An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor. \*

\*Corban University has not designated any employees as Pastoral Counselors.

### **Professional Counselor**

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification. Other people who have significant responsibility for campus and student activities and counsel or advise

students and employees are not exempt from reporting, even if the counseling is confidential.

The State of Oregon has further designated the role of Confidential Advocate:

### **Confidential Advocate**

Certain information shared between certified advocates and victims of domestic violence, sexual assault, or stalking is protected under Oregon state law (ORS 40.264 and OAR 137-085). Confidentiality protections for communications between survivors and certified advocates are promulgated through the qualified victim services program, *not the individual advocate*. Work performed by advocates *outside the purview* of their certifying victim services program may not be protected. |

Note: Communications with victim assistance programs that are managed by law enforcement agencies or district attorney's offices ARE NOT protected under Oregon's advocate privilege law.

## **SEXUAL HARASSMENT AND SEXUAL ASSAULT ANONYMOUS REPORTING**

Most university employees are obligated to pass along reports of sexual misconduct, and the university is obligated to investigate those reports it receives. The identity of sexual misconduct survivors may be protected if such incidents are reported anonymously.

### **Emergency Reporting**

If you are seriously injured or in immediate danger, on-campus call **503-510-6430, option 1**, off-campus, **call 911**.

### **Reporting to a University Official**

You are encouraged to report sexual assault and harassment to university officials so we can help protect you and others. The following individuals will help you get help and navigate the reporting process. You may also report to any Resident Assistant, Area Coordinator, or Campus Safety Officer. Know that these people are mandatory reporters and will need to document what you share, but that they will maintain confidentiality to the extent possible.

- **Dr. Brian Jaworski**, Vice President for Student Life and Dean of Students Title IX Coordinator: 503-375-7138, [bjaworski@corban.edu](mailto:bjaworski@corban.edu)
- **Mike Roth**, Director of Campus Safety and Chief of Security: 503-589-8152, [mroth@corban.edu](mailto:mroth@corban.edu)
- **Human Resources**, 503-375-7172, [hr@corban.edu](mailto:hr@corban.edu)

### **Anonymous Reporting**

Reports of Clery crimes including sexual harassment and sexual assault may be submitted without identifying reporting party using the Online Campus Security Authority (CSA) Report form located at <https://www.corban.edu/safety/clery-act/> or in the campus shield app available in both the apple and google platforms.

### **Off-Campus Reporting**

The following off-campus resources are always available to you.

- [Marion County District Attorney's Office](#), 503-588-5253
- [Center for Hope and Safety](#), 503-399-7722
- [Salem Police Department](#), non-emergency, 503-588-6123

## **VOLUNTARY CONFIDENTIAL REPORTING**

If you are the victim of a crime and do not want to pursue action within the University system or the criminal justice system, you should still consider making a confidential report. With your permission, Campus Safety, or the VP for Student Life (or designee) can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime involving a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

## **TIMELY WARNING AND EMERGENCY NOTIFICATION**

Campus Timely Warning Notice is specifically related to compliance with the federal Clery Act. This requires colleges and universities to notify students and employees whenever there is an ongoing threat that a serious crime is ongoing or may be repeated, so that campus community members can protect themselves from harm. The Clery Act defines certain specific crimes that require a timely warning notice to be issued when crimes are reported to Campus Security Authorities (CSA's), Campus Safety, or the local police, AND the reported crime(s) are believed to have occurred on campus, in on-campus buildings or on non-campus property, or on public property contiguous to the campus.

### **TYPES OF INCIDENTS OR SITUATIONS THAT REQUIRE A CAMPUS TIMELY WARNING:**

All Clery Act Crimes which represent a serious or continuing threat to the person and/or property of students and employees.

Examples include but are not limited to:

#### **Criminal Offenses**

- Criminal homicide: murder and non-negligent manslaughter, manslaughter by negligence
- Sexual assault: rape, fondling, incest, statutory rape
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft
- Arson

Hate Crimes (any of the above-mentioned offenses, and any incidents of)

- Larceny-theft

- Simple assault
- Intimidation
- Destruction/damage/vandalism of property VAWA Offenses
- Sexual Assault
- Domestic violence
- Dating violence
- Stalking

#### Arrests and Referrals for Disciplinary Action

- Weapons law violations
- Drug abuse violations
- Liquor law violations

Emergency situations that are life threatening. Examples include, but are not limited to:

- Persons with weapons with intent to use
- Threat of violent crime
- Situations where identity or location of suspect is not known
- Assault (physical or sexual)

Any act or immediate threat of interpersonal violence. Examples include, but are not limited to:

- Domestic or relationship situations
- Stalking
- Hate crimes
- Consistent pattern of violent behavior

Serious acts or threats to campus-owned or personal property. Examples include, but are not limited to:

- Bomb threat
- Riot

## **TIMING, CONTENT, AND DECISION CRITERIA FOR A CAMPUS TIMELY WARNING NOTICE**

The University will consider a timely warning anytime there is a Clery reportable crime that presents an ongoing danger.

Clery Act regulations do not specify what information should be included in a timely warning. However, because the intent of the warning is to enable members of the campus community to protect themselves, the warning will include all information that would promote safety. Generally, the warning will specify the type of reported crime, the time and location at which the reported crime occurred, and specific advice to the campus community regarding steps to take to avoid becoming a victim and to protect themselves.

The timely warning notice will not include any information that would identify the victim.

## **TIMELY WARNING**

The Director of Campus Safety, in coordination with at least one other member of the decision-making team, will issue timely warnings to the community. The timely warning will be sent by the Director of Campus Safety or designee. Timely warnings will be sent via text, Campus Shield



app, email, or the campus website.

#### DECISION TEAM

- Provost
- Vice President for Student Life and Dean of Students
- Director of Information Services
- Director of Campus Safety

## EMERGENCY NOTIFICATION

Emergency alerts notify the campus of immediate dangers to the campus. The notification process will be implemented at the sole direction of the Director of Campus Safety or designee.

Corban University uses an Emergency Notification System (ENS) to notify students and employees when it is determined that there is a significant emergency or immediate threat to the health or safety of students or employees on campus. The notification to the campus community may contain only the information that is reasonably necessary to promote the safety of the campus community, as dictated by the situation. An Emergency Notification will be released as soon as reasonably necessary and without delay, unless notification will compromise efforts to assist a victim, or to contain, respond to, or otherwise mitigate the emergency. After the initial notification, follow-up information must be disseminated to the community via the mediums stated below. An Emergency Notification can be related to criminal activity that is not subject to the timely warning standard required by the Clery Act but is not necessarily related to criminal activity.

Examples of situations that may constitute the University's decision to issue an Emergency Notification include, but are not limited to:

Situations where serious injuries have or may have occurred. Examples include, but are not limited to:

- Building collapse
- Chemical spill
- Fire

Situations that cause major disruption to campus operations. Examples include, but are not limited to:

- Transformer fire
- Weather-related situations
- Power outages
- Water emergencies
- Serious threats to campus community, property, or environment

## HOW EMERGENCY NOTIFICATIONS ARE ISSUED

Emergency Notification messages will be issued to students and employees upon the confirmation of a significant emergency, dangerous situation, incident, or crime that impacts the campus community and/or the surrounding area.

Upon confirmation of an emergency that requires an immediate response, the Decision Team will communicate and/or convene without delay to implement the notification process. In an



extreme emergency, the notification process will be implemented at the sole direction of the Director of Campus Safety or designee.

This information may be disseminated to campus community members via a variety of mechanisms or mediums. Corban University will use one or more of the following means:

1. Electronic mail messages
2. Text messaging to cell phones of those enrolled in the ENS service
3. Emergency Alert Banner on Corban.edu
4. Public address system (megaphone)
5. Other methods deemed necessary that may be used in the information dissemination process.

Unlike a Timely Warning Notice, which must be sent campus wide, an Emergency Notification may be segmented to a specific group of individuals in a designated building/area. If an Emergency Notification is issued, there is no need to issue a Timely Warning for the same circumstance.

## **INFORMING THE LARGER COMMUNITY ON EMERGENCY NOTIFICATIONS:**

If the Decision Team determines that notification of audiences other than students and employees is necessary and appropriate, Corban University procedures for disseminating emergency information to the larger community will include making pertinent information available on the Corban University website ([www.corban.edu](http://www.corban.edu)). In addition, the University will provide emergency information to the media as appropriate. The University spokesperson, responsible for all comments to the media regarding emergency situations, is the Provost.

If you receive an alert, immediately follow any given instructions, and move to a secure location, turn on your cell phone, and check messages, email, and social media for important safety instructions.

Anyone with information warranting a timely warning should report the circumstances to the Campus Safety Dispatch Center at 503-510-6430.

## **TESTING OF EMERGENCY ALERT SYSTEM**

Tests of the University's Emergency Notification System may be announced or unannounced and will occur at least once annually.

# **EMERGENCY RESPONSE**

An emergency is an event, expected or unexpected, that poses an immediate threat to the health and safety of students, faculty, and staff.

University faculty, staff, and students are instructed through trainings, the emergency procedures sheet, and the website to call 9-1-1 to report life threatening emergencies and the Office of Campus Safety for urgent assistance.

The Corban University Emergency Plan is designed to provide the University with a management tool to facilitate a timely, effective, efficient, and coordinated emergency response. The emergency plan establishes a Campus Incident Management Team that utilizes a modified approach to the National Incident Management System/Incident Command System (NIMS/ICS) for managing response to emergencies and disaster events.

## **ILLEGAL DRUGS, ALCOHOL, AND TOBACCO**

Corban University prohibits the use, possession, manufacture, or sale of nicotine-based products or alcohol on University property or at any University-sponsored event. Furthermore, students enrolled with Corban may not use, possess, manufacture, distribute, or disperse federally-recognized illegal drugs (including marijuana) at any time.

Students found to be in violation of these policies (including intoxication, improper use, or showing signs of substance abuse) will be subject to referral for disciplinary action and may be asked to submit to (and pay for) testing, searches, educational programming, and counseling.

### **UNIVERSITY DISCIPLINARY ACTIONS**

University disciplinary actions may include warnings, fines, community service, growth agreements, accountability contracts, suspension, or dismissal. If you need more information about policy violations or disciplinary actions you can read through the [Student Handbook](#) or speak to a Student Life representative. Employees are encouraged to read the [Employee Handbook](#) or speak to a Human Resources representative.

A university environment is comprised of students both under and over legal age limits, and those who are of age to consume alcohol are expected to manage their freedom wisely. Thus, students encouraging, endorsing, or ignoring underage or irresponsible drinking will be considered in violation of this policy. Continued violation of this policy may result in dismissal from the University. Images or references of underage use/possession on social media are considered equivalent to improper use. Please note that Student Life regards a .04 BAC and above as intoxication. Generally, one 12-ounce beer equals one 5-ounce glass of wine, which equals a 1.5-ounce shot of liquor.

### **EDUCATION**

To promote adherence to these policies, we endeavor to educate students on responsible substance use. Many substances have addictive and negative health effects which result from their use or abuse. Educational research consistently warns that use of these substances can also pose a distraction from academic endeavors. Federally recognized illegal drugs come in many forms and have varying effects. Drug category and effect:

- Stimulants [Amphetamines, Cocaine, and Meth] speed up action of the central nervous system;
- Depressants [Barbiturates, Tranquilizers, and Methaqualone] relax the central nervous system;
- Cannabis [Marijuana and Hashish] alter perception and mood;
- Hallucinogens [LSD and PCP] distort reality;
- Narcotics [Fentanyl, Heroin, Morphine, Codeine, and Opium] lower pain perception.

## SELF-HELP GROUPS

The following resources can be of help to people with substance abuse problems or to their friends and family. In Salem, call these self-help groups:

- Alcoholics Anonymous ..... 503-399-0599
- Alcohol Abuse 24 Hour Assistance and Treatment ..... 800-234-1253
- Alcohol & Drug Helpline/Youth line ..... 800-923-HELP
- Cocaine Anonymous ..... 800-736-5356
- Substance Abuse Helpline ..... 800-888-9383
- Narcotics Anonymous ..... 503-990-0861
- Crisis Hotline-NW Human Services ..... 800-560-5535
- Telecommunications Device for the Deaf ..... 503-588-5833

## OUTPATIENT PROGRAMS

- Corban Counseling Center (for students) ..... [counseling@corban.edu](mailto:counseling@corban.edu)
- Creekside Counseling (in Salem) ..... 503-371-4160

## INPATIENT PROGRAMS

- Pacific Recovery, Inc. (Dana Point, CA) ..... 949-569-7517
- Pacific Ridge (Jefferson, OR) ..... 503-506-0101
- Serenity Lane (Salem, OR) ..... 503-588-2804
- Serenity Lane (Eugene, OR) ..... 541-687-1110
- Sundown Ranch (near Yakima, WA) ..... 509-457-0990

## WHERE TO GO FOR HELP

If you believe that you, a friend, or a family member is harmfully involved with alcohol or other drugs, seek help. There are resources available. Corban University offers no-cost professional assessment, counseling, and referral services to all students. We can work with you to find appropriate treatment services in Salem or in your hometown, if you prefer. Counseling Services is located off the south side of the Davidson residence hall. Students may email [counseling@corban.edu](mailto:counseling@corban.edu) for an appointment. If it is urgent, contact an RA, AC, or member of Campus Safety. In case of an after-hours emergency, contact your Resident Assistant for immediate help. Counseling staff will be contacted. Senior Residence Life staff are also available 24 hours a day in case of an emergency.

## CITY, STATE, AND FEDERAL INFORMATION

City of Salem

Municipal Law defers to Oregon Law concerning drug use.

State of Oregon

Oregon Law prohibits serving alcohol to minors (under 21) [ORS 471.410](#)

Oregon Law prohibits purchase and use of marijuana by minors (under 21): [ORS 475B](#)

Federal

Educational Research on impacts of alcohol use on education:

<http://www.niaaa.nih.gov/alcohol-health/special-populations-co-occurring-disorders/college-drinking>

## BIENNIAL REVIEW

Every two years, key administrators at Corban University meet to review the effectiveness of our Drug Free Schools and Communities Act program. This also enables the University to determine if disciplinary sanctions are being consistently enforced. Changes to the program are implemented as needed.

# STUDENT SAFETY AND WELL-BEING

## CRISIS INTERVENTION POLICY

A crisis can be described as a time of intense difficulty, trouble, or danger when certain actions must be taken in order to prevent disaster. In a crisis, one's normal coping mechanisms may break down, and outside help is required. In moments of crises, Student Life personnel (particularly the Vice President for Student Life and Dean of Students and the Director of the Counseling and Career Center), may collaborate with Academic Support Services and other campus offices to provide effective, short-term support strategies that can help the student through the immediate crisis and ensure adequate care is arranged. Although Corban strives to maintain confidentiality concerning individual students' circumstances unless specifically authorized by the student, confidentiality may be breached if the issue is health or safety related.

Corban University will provide crisis intervention services on a short-term basis only. If a student's crisis is on-going, begins to escalate, creates a safety risk, negatively impacts the educational community, interferes with a student's ability to function independently, or is beyond Corban's ability to manage, certain requirements may be mandated. These requirements may include, but are not limited to the student's obligation to:

- Change residences or classes
- Have limited access to campus facilities/events
- Commit to regular counseling
- Undergo an assessment or evaluation, and/or
- Withdraw

If services incur additional costs, they will be at the student's expense. While the University must preserve the integrity of its policies and procedures, it may be possible to waive certain penalties (course drop policies, course attendance policies, tuition refund policies, withdrawal policies, etc.) in the case of a mandatory withdrawal. Exceptions will be made on a case-by-case basis and Student Life staff members will work with other campus administrators to determine which exceptions can be granted. If a student is required to withdraw from the institution, they will need to provide evidence that the crisis has been resolved or is being effectively managed before they will be allowed to return to the campus community. Readmission expectations will be articulated in the form of a written letter.

## VIOLENT-ACT POLICY

The safety and security of employees and students is of the utmost importance to the University. Threats, threatening behavior, acts of violence against any person, or destruction of property will not be tolerated. Any person who makes threats, exhibits threatening behavior, or

engages in violent action on University property may be removed from the premises as quickly as safety permits. If the level of threat is unclear, the threat assessment team will assemble to help determine the appropriate course of action. If removed, restrictions regarding campus use may be imposed, pending the outcome of an investigation. Corban's response to incidents of violence may include, but is not limited to, disciplinary action; suspension or termination of employment, enrollment, or business relationship; reassignment of job duties; or criminal prosecution of those involved. Appropriate discipline cannot be determined in advance and any acts will be evaluated on the existing circumstances for decisive and appropriate action. All employees and students are expected to take appropriate action or make decisions that may prevent a threat from being carried out, a violent act from occurring, or a life-threatening situation from developing.

All employees and students are responsible for notifying a supervisor or Campus Safety Officer of any threats they have witnessed, received, or been told that another person has witnessed or received.

Employees and students who obtain a restraining order that lists the University as a protected area must provide the Director of Campus Safety with a copy of the petition used to seek the order and a copy of any temporary or permanent protective order that is granted. Corban has confidentiality procedures that recognize and respect the privacy of the reporting employee or student.

## **WEAPONS**

All local, state, and federal laws pertaining to weapons, explosives, and fireworks apply to students, staff, faculty, and visitors to Corban University. In addition, the following policies and regulations are in place for students at Corban:

1. Possession of a firearm, whether loaded, unloaded, replica, toy or real, is prohibited on campus. Requests for the use of replica items during informational or dramatic presentations must be approved, in writing, in advance by the Director of Campus Safety.
2. BB guns, pellet guns, airsoft guns, paintball guns, "Simunition" guns, crossbows, bows, blowguns, potato guns, or other devices designed to fire or launch a projectile or chemical are prohibited on campus.
3. Folding knives with a blade no longer than four inches are permitted on campus within the parameters of all applicable local, state, and federal laws. All other edged weapons are prohibited on campus.
4. The possession and/or use of explosives, fireworks, dry ice, or other elements used in the manufacture of explosive devices is prohibited.
5. The possession and/or carrying of less lethal self-defense items such as chemical agents ("mace" or "OC"), electronic discharge weapons (Tasers, stun guns), etc. is strictly prohibited without the written approval of the Director of Campus Safety.

Failure to abide by these policies may result in immediate criminal or civil charges, sanctions, and/or dismissal from the University. For questions regarding these policies, call 503-589-8152.

## **HAZING AND PRANKS**

Students are encouraged to have fun and to enjoy their time on campus. To ensure an enjoyable time for everyone, hazing and pranks which go beyond good-natured fun or which harm, or

have the potential to harm, individuals or personal or University property are not acceptable. This includes tampering with other people's possessions.

## **RESIDENCE LIFE HEALTH AND SAFETY**

### **DOORS AND LOCKS**

It is a serious infraction of security to tamper with any door to keep it from shutting or locking. Jeopardizing the security of any resident is a serious offense. This includes leaving a door propped open for exit and re-entry. Therefore, tampering with doors or locks is prohibited. Violations of this rule will result in a fine and potential disciplinary action.

### **KEYS**

The security of individual student rooms is the responsibility of resident students. We encourage students to keep room doors locked whenever one is out of the room or is sleeping. Students are directed to contact a member of the Residence Life staff in the event of a lost key.

### **CLOSED AREAS**

Because of health, safety, and maintenance concerns, there are certain areas of the residence hall which are off-limits to students. Rooftops, outside ledges, and fire escapes (other than in case of fire) are not open areas. For the safety of pedestrians and the appearance of the grounds surrounding the residence halls, nothing is to be thrown to or from residence hall windows or roofs. Throwing objects inside buildings is also prohibited.

### **SALES AND SOLICITATION**

For the protection and privacy of students and to prevent the interruption of studies, solicitation on University property is prohibited without permission of the Student Life staff member outside the role of a RA. Any solicitors or salespersons should be reported to a member of the Student Life staff, immediately. All deliveries must be made to the mailroom.

### **EMERGENCY VEHICLES**

All traffic must yield right of way to Campus Safety and other emergency responders when they are operating with their lights and/or sirens on.

### **NON-MOTORIZED VEHICLES**

Use common sense when operating non-motorized vehicles (such as bicycles, skateboards, roller blades, scooters, roller skates, etc.) on campus. Always avoid high traffic areas. Users should demonstrate good judgment and courtesy around other people so as not to risk the safety of either the user or the pedestrians in the area. Pay attention to business hours, event times, and pedestrians.

Do not use non-motorized vehicles:

- on the sidewalk in front of the Pavilion
- inside any building on campus
- in front of or around the bookstore, mailroom, and library
- on the sidewalks around Schimmel Hall
- on any handrails



## **RUNNING/WALKING**

Below are some important safety guidelines for running and walking around Corban's campus:

- Carry identification and program an ICE (In Case of Emergency) number into your phone.
- Walk or run on the left side of the shoulder/sidewalk when possible.
- Bikers ride with the flow of traffic and follow all traffic rules.
- Avoid going alone.
- Obey traffic signs and signals.
- Vary the times and places you walk or run.
- When walking on campus at night, stay on lighted pathways.
- Be aware that inmates from the correctional facility are frequently working in nearby fields. It is best to ignore them. Do not make eye contact or speak to them.

## **SEX OFFENDER REGISTRATION**

In accordance with the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act, and the Family Educational Rights and Privacy Act of 1974, Corban University provides a link to the Oregon State Police Sex Offender Information website at <https://www.corban.edu/safety/sexual-assault-harassment/> under other resources. This act requires institutions of higher education to issue a statement advising the campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, or others, for the protection of children and the general public. Unlawful use of the information for purposes of intimidating or harassing another is prohibited, and such willful violation shall be punishable by law. The Oregon State Police is responsible for maintaining this registry. Follow this link to directly access the Oregon State Police website: <https://sexoffenders.oregon.gov/>

## **DISCRIMINATION AND HARASSMENT PREVENTION AND TITLE IX**

The University has been enjoined from "implementing, enacting, enforcing, or taking any action to enforce the Final Rule promulgated by the Department of Education titled "Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance" and published in the Federal Register at 89 Fed. Reg. 33,474, set to become effective on August 1, 2024, against Kansas, Alaska, Utah, Wyoming, K.R.'s school, the schools attended by the members of Young America's Foundation or Female Athletes United, as well as the schools attended by the children of the members of Moms for Liberty" (State of Kansas, et al., Plaintiffs v. United States Department of Education, 2024). The University will continue to utilize the following regulations established in 2020 until the resolution of the court case.

# SECTION ONE: DISCRIMINATION AND DISCRIMINATORY HARASSMENT (INCLUDING SEX AND GENDER-BASED DISCRIMINATION)

## POLICY STATEMENT

Corban University employees and students have the right to work and study in an environment that is free from discrimination or harassment based on race, color, national or ethnic origin, age, or physical disability. As followers of Christ, we are commanded to have a sincere, fervent, and honoring love for one another (I Peter 1:22; I Peter 2:17), an expectation that does not leave room for words or behaviors that will demean, diminish, or demoralize a brother or sister. Similarly, as members of the Body of Christ, looking out for one another's best interests is a Scriptural command (James 2:1; John 2:7-11; Philipians 2:1-4; Matthew 22:34-40).

The policies and procedures that follow represent the University's compliance with mandates coming from the federal government (including Title IX of the Educational Amendments of 1972, a federal civil rights law that prohibits discrimination based on sex or gender in educational programs and activities); the Department of Education's Title IX Regulations, published May 19, 2020, the state of Oregon (via ORS 350.253, ORS 350.255, and ORS 350.257), and our own community standards, which are articulated within the [Employee Handbook](#) and throughout the [Student Handbook](#).

These procedures apply to all complaints of discrimination and discriminatory harassment including sexual harassment, sexual assault, dating violence, domestic violence and stalking on the basis of sex as defined by this Policy. The University will have the discretion to refer complaints of misconduct not covered by this Policy for handling under any other applicable University policy or code. The effective date of these procedures is August 14, 2020. These procedures will apply in all cases where a Formal Complaint of Prohibited Conduct under these procedures is made on or after August 14, 2020. If you are unclear about any of the provisions below and would like to get more information, you may speak on a non-confidential basis with the Title IX Coordinator (Brian Jaworski, [bjaworski@corban.edu](mailto:bjaworski@corban.edu)). If you would like to have more information, but prefer to speak with someone confidentially, you may speak with a confidential resource, as listed in the resources section.

## RESOLUTION OPTIONS

If you believe that you have been subjected to discriminatory or harassing behaviors, there are a variety of available resolutions strategies.

### Options for seeking resolution on your own

In some cases, it may be appropriate to confront the problem yourself. However, it should never be assumed that you must. You may be familiar with the Matthew 18 passage where Jesus tells his disciples to begin corrective actions through relational avenues. This is good direction for us when we are working through non-safety-related disagreements or hurts. However, when an interaction (or interactions) cross over into potential harassment or violence within the academic program or workplace, it is recommended for individuals to seek formal assistance.

That said, if it feels safe to do so, you may choose to inform the offending person that their behavior is unwelcome, offensive, or inappropriate and that it must stop. You can confront this



person on your own, in the company of a trusted friend, or with a written letter that outlines these concerns and your preferences. It is helpful to document (including dates and details) any attempts that you make in case the behavior continues, and you need formal support from University officials. If the offender does not agree that a violation has taken place, do not attempt to convince them. Simply work to get them to understand that you are asking them to cease the offending behavior.

#### Options for seeking resolution with institutional assistance

If seeking resolution on your own is not appropriate or effective, various University personnel can help you to seek resolution. The information sets forth the University's procedures that guide them in responding to students and employees who share information regarding experiences of discrimination, discriminatory harassment and sexual violence.

## APPROPRIATE OFFICIAL

For the 2024-2025 academic year, the campus official with the chief responsibility to respond to instance of sex or gender-related discrimination, discriminatory harassment and violence is:

#### Reports of sex or gender-based Prohibited Conduct:

- Brian Jaworski, Ph.D.; Vice President for Student Life and Dean of Student; University Title IX Coordinator [bjaworski@corban.edu](mailto:bjaworski@corban.edu) 503.375.7138

#### Unlawful and unsafe Prohibited Conduct:

- Mike Roth; Director of Campus Safety [mroth@corban.edu](mailto:mroth@corban.edu) / 503.510.6430

## JURISDICTION OF CORBAN UNIVERSITY

This policy applies to educational programs and activities at the University. The conduct must occur on either the campus or property owned or controlled by the University, at a University-sponsored event, or at a building owned or controlled by a recognized University student organization. At the time of filing a complaint, a student or employee must be participating in an educational program or activity of the University for these policies to apply.

In the event the Respondent is unknown or not a student or employee of the University, appropriate supportive measures will be discussed with the complainant. These resources will include both campus and local resources, and including contacting local law enforcement should the complainant desire to do so.

## PROHIBITED CONDUCT

Corban University students and employees should expect to be able to study and work in an environment where they are treated with dignity and respect. Discrimination and Harassment Actions that constitute discrimination and harassment can be verbal, non-verbal, physical, electronic, and/or visual. It should be stressed that while some behaviors may be offensive, unprofessional and/or against University policy, they may not necessarily be considered discrimination or harassment. However, these behaviors are likely addressed within other policies in this guide and the University encourages individuals to seek support and resources.

## SEX AND GENDER-BASED MISCONDUCT

As a Christ-centered institution with a baptistic heritage, Corban's Board-approved statements

on marriage, sexual orientation, and gender identity inform how complaints of harassment or discrimination are handled when it comes to issues of sexual and/or gender identity. That said, sex or gender-related discrimination is not limited to opposite-gender interactions and when same-gender complaints are received, they will be investigated/responded to with the same attention, care, and impartiality as complaints across-gender groups.

Corban's standards related to the expected sexual behaviors of its membership are based in the belief that all people are made in God's image (Genesis 1:26-27); that we have an obligation to treat one another with honor at all times and in all circumstances (Philippians 2:3; I Peter 5:5); and that our attitudes, actions, and bodies are designed for worship (Romans 12:1-2). Engaging in sexually harassing behaviors speaks to what has become an all-too familiar scenario of perceiving other individuals as objects of self-gratification. This clearly conflicts with the commands that we, as Christ-followers, have been given.

## **SEEKING HELP**

If you have experienced any form of Prohibited Conduct, you are encouraged to seek help immediately. A variety of options are available to you (see below). If the behavior you experienced occurred within the past 72 hours and could be described as dating or domestic violence, stalking, or sexual assault, you are urged to contact local law enforcement and/or Campus Safety immediately.

In 1980, the Equal Employment Opportunity Commission issued guidelines defining sexual harassment and recognizing it as a violation of Title VI of the Civil Rights Act of 1964. According to the guidelines, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment, intimidation, or exploitation if:

- Submission to such conduct is made either explicitly or implicitly a term or condition of employment or education; or
- Is a basis for employment or educational decisions affecting the individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance.

Reports of sexual harassment should be immediately reported to Corban's Title IX Coordinator or to a member of the Title IX team.

## **SEXUAL ASSAULT**

Sexual assault is any unwanted sexual contact. It is an extreme form of sexual harassment and will be considered a serious offense by the University. Any use of threat, coercion, or force to obtain sexual contact is illegal. It is wrong and illegal for anyone to have any sexual contact with you without your consent—regardless of how well someone knows you, how much you've had to drink, or whether some of the sex was consensual. The law defines consent as positive cooperation in act or attitude because of exercising your free will. Consent may not be inferred from silence or passivity. A current or previous relationship does not constitute consent. Consent may not be legally given if you are under the age of 18, under the influence of alcohol or drugs, or if you are physically or mentally incapacitated. Any incident of sexual assault must immediately be reported to Corban's Title IX Coordinator.

## **PERTINENT FEDERAL LEGISLATION**

The Student Right-to-Know and Campus Security Act of 1990 and the Campus Sexual Assault Victim's Bill of Rights Amendment of the 1992 Higher Education Reauthorization Act include

protections that are intended to help the survivor of sexual assault by requiring Universities to report accurate statistics regarding sexual assaults and rapes. Additionally, if the assault or rape is reported, the survivor can choose to pursue disciplinary action on campus without needing to file charges with the police. Campus disciplinary action in cases of an alleged sex offense include entitlement of the accuser and the accused to the same opportunities to have others present during a disciplinary proceeding. The accuser and the accused both have a right to be present and will be informed simultaneously, in writing, of the outcome of any institutional disciplinary proceeding.

## EMERGENCY REPORTING PROCEDURE

If you were recently the victim of a sexual assault, do not blame yourself; sexual assault is never the survivor's fault. It is recommended that a person who has experienced domestic violence, dating violence, sexual assault, or stalking consider each of the following:

- Get to a safe location and seek medical help immediately.
- Protect the evidence: Do not bathe, shower, douche, brush your teeth, or change clothes, and if possible, do not urinate. Either collect the unlaundered clothes you were wearing when the assault took place and put them in a PAPER bag or continue wearing them and bring a full change of fresh clothing, since the clothing worn at the time of the attack may be collected and kept as evidence.
- Do not straighten up the area where the assault has taken place. The impulse to clean is normal, but evidence that might be needed will be destroyed by these activities. The only way evidence can be collected is if it is left intact.
- Go to a hospital emergency room as soon as possible. If you agree, a forensic exam will be done to collect medical evidence. (Evidence can be collected several hours after an attack, but its value may be diminished.)
- Transportation can be provided by a friend or roommate, Campus Safety, or any Resident Assistant. Assistance will be provided using discretion, keeping the survivor's confidentiality rights in mind.
- Follow-up medical care is crucially important. Tests for sexually transmitted diseases and pregnancy are important.
- Contact law enforcement: If desired, have someone contact law enforcement. Hospital personnel will be willing to assist you in contacting the police. University personnel will gladly accompany you to provide support. You should be aware that if you are under the age of 18, hospital personnel are required by law to file an official report with or without your consent.
- Take care of yourself. You may need to talk with someone about how this has affected you.
  - The resources listed in this section are for you as well.
  - You have the right to choose counseling and medical treatment, to report your case through the University Title IX Coordinator/or the off-campus court system. You also have the right to refuse all these options without reproach from any university personnel.

Note: To collect evidence to be used later in legal proceedings, an exam should be administered at a hospital. This is performed at the survivor's discretion. Although the survivor may not want to press charges immediately, it is important that evidence is collected for potential future use as soon as possible after the assault takes place.

## NON-EMERGENCY REPORTING PROCEDURE

If you experience any type of harassment or discrimination, you may take the reporting steps below. The University will not tolerate retaliation of any kind against you based upon your allegations regarding harassment or discrimination.

## IF YOU REPORT SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, OR RAPE

1. You have the right to choose counseling, medical treatment, to report your case through the University Title IX Coordinator or the off-campus court system. You also have the right to refuse all these options without reproach from any University personnel.
2. You have the right to be treated with dignity and seriousness by campus personnel.
3. Victims of crimes have the right to be free from intimidation and harm.
4. University personnel are encouraged to inform all survivors to consider reporting their crime despite the possibility of adverse publicity for the University.
5. You will be made aware of appropriate student services, including counseling and community support services.
6. You are entitled to the same support opportunities and process available to the accused in a campus disciplinary proceeding.
7. If the respondent is prohibited from contacting the complainant and/or entering the complainant's place of residence, they will be trespassed from Corban University controlled property. If the respondent obtains a protection order through the court of jurisdiction, they will be instructed to provide a copy of the official order to Corban Campus Safety and the Salem Police Department.
8. Any respondent who does not wish to remain in their present residence hall or class section may be granted a transfer to other housing or another class section if available.

The respondent has the right to information regarding the status of their case, including the outcome.

## SEXUAL ASSAULT EMERGENCY REPORTING

If you are seriously injured or in immediate danger, on-campus call 503-510-6430, option 1, off-campus, call 911. If you were recently the victim of a sexual assault, you should seek medical help immediately. The nearest hospital emergency room is at [Salem Health](#), 890 Oak Street SE Salem, OR 97301.

### If You Are Hurt:

- On-Campus, call 503-510-6430, option 1.
- Off-Campus, call 911.
- Preserve evidence.
- Do not bathe or wash.
- Keep torn or bloodied clothing and go to the emergency room for treatment.
- Ask the staff to photograph your injuries.

If desired, hospital personnel will assist you in contacting the appropriate law enforcement agencies. University personnel will gladly accompany you to provide support. You should be aware that if you are under the age of 18, hospital personnel are required by law to file an official report with or without your consent.

## ON CAMPUS, NON-CONFIDENTIAL RESOURCES

- Brian Jaworski, Vice President for Student Life and Dean of Students; Title IX Coordinator, [bjaworski@corban.edu](mailto:bjaworski@corban.edu); 503.375.7010
- Mechelle Garrett, Associate Vice President for Community Belonging and Global Engagement, [mgarrett@corban.edu](mailto:mgarrett@corban.edu), 503.375.8189
- Bethany Bigelow, Senior Human Resources Generalist, [bbigelow@corban.edu](mailto:bbigelow@corban.edu), 503.375.7198
- Mike Roth, Director of Campus Safety, [mroth@corban.edu](mailto:mroth@corban.edu), 503.510.6430
- Bill Pilgeram, Athletic Director, [bpilgeram@corban.edu](mailto:bpilgeram@corban.edu)
- Raylynn Scott, Area Coordinator, [rscott@corban.edu](mailto:rscott@corban.edu)
- Zach Fuller, Area Coordinator, [zfuller@corban.edu](mailto:zfuller@corban.edu)
- Meredith Pinkerton, Resident Director/Head Women's Lacrosse Coach, [mpinkerton@corban.edu](mailto:mpinkerton@corban.edu)

## LOCAL AND/OR ON-CAMPUS CONFIDENTIAL RESOURCES

- Corban's Counseling Center [counseling@corban.edu](mailto:counseling@corban.edu) (Director: Lori Schelske)
- Tanni Swisher – Confidential Advocate, [tswisher@corban.edu](mailto:tswisher@corban.edu), 503.375.7038
- Center for Hope and Safety 503.399.7722 (24-hour hotline)
- Marion County Sheriff nonemergency 503.588.5094
- Marion County Victim Assistance 503.588.5265
- Salem Hospital emergency room 503.561.5200
- Salem Police non-emergency number 503.588.6123
- Santiam Hospital emergency room 503.769.2175

## REPORTING OBLIGATIONS AND OPTIONS

All campus leaders (student and employee) possess certain reporting obligations depending upon their roles. It is the Appropriate Officials' responsibility to determine the appropriate response strategy based on federal, state, and institutional guidelines.

## DUTY TO REPORT ALLEGATIONS OF PROHIBITED CONDUCT

Any University employee, student leader or volunteer (other than and Counseling Center staff working within the scope of their employment) who observes Prohibited Conduct, who knows, or with the exercise of reasonable care should have known, about Prohibited Conduct occurring at the University or in any of its programs or is informed of alleged Prohibited Conduct must promptly notify the Appropriate Official of the allegation.

## CAMPUS SECURITY AUTHORITIES (CSA)

In addition to their general responsibilities listed within the Clery Act, Campus Security Authorities have specific obligations when it comes to complaints of Prohibited Conduct and other possible crimes. At the point that a CSA becomes aware of potential Prohibited Conduct or other Clery crimes, in addition to reporting this to Campus Safety (as per Clery), they must also report it to the Appropriate Official, who will work in conjunction with other relevant University administrators.

The University encourages individuals who believe they are experiencing Prohibited Conduct to report the Prohibited Conduct. Prior to reporting, individuals may first seek support and information from a confidential staff or community member in considering whether to file a formal or alternative report (see below for definitions and procedures for formal and alternative report). In some circumstances, however, when the information indicates a threat to the health and safety of the individual or community, University administrators may need to move forward with an investigation against the wishes, and even without the participation of, the Complainant.

Those who are aware or reasonably believe that another person is experiencing Prohibited Conduct may also file a complaint through this process or seek support from confidential resources. Confidential Resources.

Students who are thinking about or wanting to report Prohibited Conduct are encouraged to meet with personnel from either the University's Confidential Advocate, a member from the Counseling Center, or a medical care facility. These individuals are trained to review options and provide support. Information shared with these professionals are governed by their unique licensure and ethical requirements.

Employees may seek out confidential resources through the Employee Assistance Program, or the University's Confidential Advocate. Generally, information shared with a licensed confidential resource cannot be revealed to any other person or office unless written permission is granted by the individual to share their information.

## **CONSIDERATIONS FOR REPORTING INCIDENTS OF PROHIBITED CONDUCT**

The University encourages individuals to report incidents involving Prohibited Conduct and other potential violations of this policy. The University does not limit the timeframe for reporting an incident regardless of when the incident occurred. However, individuals are encouraged to report as soon as practical as memories may fade, and evidence may be lost over time.

Reports of potential violations of this policy will be kept private to the extent possible for the University to respond to the report, but reports made to the above officials are not confidential.

Upon being notified of a report, the appropriate official will reach out to the individual to schedule an Intake Interview and will also provide the individual with information regarding resources, rights, Supportive Measures, and reporting options, with or without filing a Formal Complaint.

Once the individual has shared their experience with the University official, the next steps will be determined based on the stated needs, preferences, and the official's assessment of campus safety needs. In many cases, the next steps can be mutually designed and range from support strategies designed just for the reporting individual (e.g. Campus Safety escorts, class or work schedule adjustments, mentoring, etc.), to a full-scale investigation designed to determine if there is sufficient evidence to demonstrate that a policy violation occurred.

## **AMNESTY PRINCIPLES**

If an individual (e.g., bystander, complainant, witness, etc.) expresses reluctance to participate in a Prohibited Conduct investigation because of illicit behaviors engaged in simultaneous to, or as part of the incident/relationship under investigation, it is the general practice for these



violations to be met with non-punitive (discipline-free) measures. Non-punitive measures may include, but are not limited to, regular conversations with Student Life and/or Campus Safety personnel and could also include a requirement to sign a covenant regarding future behavior commitments.

However, if the illicit behaviors violate local, state, or federal law, or are assessed to represent an ongoing risk to campus safety, University officials may be obligated to report the behavior to the appropriate agency or campus partners.

In all cases, if individuals in an investigation have questions or concerns about disclosing self-incriminating information, they are invited and empowered to interrupt investigatory efforts by asking to talk theoretically or hypothetically about amnesty policies. Requests will be responded to on a case-by-case basis within a framework of care, compassion, and constructive assistance. The officials involved in these processes are comfortable with and committed to the complex and nuanced work of separating peripheral conduct violations with those violations that originated, exacerbated, or are central to the complaint.

## **ANONYMITY**

If the individual requests anonymity (i.e. for the Respondent to not be informed of the complaint), he or she should be aware that the University's ability to act on their behalf may become limited. In other words, although multiple support resources will be made available to the disclosing individual, no actions may be taken against the accused individual that could be considered punitive or would interfere with his or her right to access the University's education programs and activities. University personnel will honor requests for anonymity except in cases where a Risk Assessment result requires institutional action.

## **CONFIDENTIALITY AND PRIVACY**

Confidentiality and Privacy have distinct meanings under this Policy.

- "Confidentiality" generally means that information shared with a licensed confidential resource cannot be revealed to any other person or office unless written permission is granted by the individual to share their information.
- "Privacy" generally means that information related to a report of Prohibited Conduct will only be shared with a limited circle of individuals who "need to know" in order to assist in the assessment, investigation, or resolution of the report. While not bound by confidentiality, these individuals will be discreet and respect the privacy of all individuals involved in the process.

The privacy of student education records will be protected in accordance with the Family Educational Rights and Privacy Act ("FERPA"), as outlined in the University's FERPA and Student Information policies that may be located in the University Catalog. The privacy of an individual's medical and related records may be protected by the Health Insurance Portability and Accountability Act ("HIPAA"), excepting health records protected by FERPA. Access to a Campus Safety and employee's personnel records may be restricted by applicable state and federal law.

While there are certain limitations on privacy, the University generally will not release the names of the individuals involved to the general public without express written consent or absent another exception consistent with the law. The release of names will be guided by applicable law, including the Family Educational Rights and Privacy Act (FERPA) and the Clery Act. In

addition, no information will be released from a proceeding to enforce this Policy except as required or permitted by law and University Policy.

Throughout these procedures, various University officials are assigned responsibility for performing specific functions. Named officials are authorized to delegate responsibility to other appropriate University officials and non-university consultants except where such delegation contravenes University policy. Additionally, named officials and their designees may consult with appropriate University officials, non-university consultants and subject matter experts.

## **NO CONFLICT OF INTEREST OR BIAS**

Any individual carrying out this Policy will be free from any actual conflict of interest or demonstrated bias that would impact the handling of this matter. Should any member of the Title IX associated with an investigation of a complaint demonstrate a conflict of interest, appropriate steps will be rendered to mitigate the conflict of interest.

## **RIGHTS AND RESPONSIBILITIES**

Individuals making a complaint to the University (“Complainant”) and individuals responding to a complaint (“Respondent”) each have rights throughout the complaint resolution and adjudication process, and may expect a fair, neutral process that will follow this policy.

## **COMPLAINANT AND RESPONDENT RIGHTS**

- Be treated with respect by all University officials throughout this process;
- Be informed of the available support resources or measures available;
- Be free of any form of retaliation and free to report such retaliation for disciplinary action;
- Obtain a mutual no contact directive with the other party upon request;
- Be accompanied by one Advisor throughout the process, including at any interviews or hearing;
- An adequate, reliable, impartial and prompt investigation of the allegations conducted within a reasonable period of time after a Formal Complaint is filed;
- Receive written notice of the date, time and location of any interview scheduled with the investigator;
- Be informed of the status of the investigation, to the extent possible;
- Review all evidence which is directly related to the allegations prior to the conclusion of the investigation;
- Meet with the investigator and present information on their own behalf, identify witnesses or other third parties who might have relevant information, and identify or provide relevant documents or other information that may be helpful to the investigation;
- Have past unrelated behavior excluded from the investigation process;
- Question the selection of the investigator or Hearing Officer on the basis of an actual conflict of interest or demonstrated bias;
- Personally select, or have a Hearing Advisor of the University’s choosing provided, at no charge, for purposes of asking questions of the other party or witnesses during the hearing proceeding, if applicable;
- Be notified of the hearing outcome and any sanctions applied, if applicable;
- Initiate and participate in an appeal process;
- Waive any of the rights contained herein.



Communication will frequently occur through campus email and meeting invites will include both in person and remote options. Various campus services will be made accessible to address each participant's well-being. These may include, but are not limited to mentoring, counseling, medical services, safety planning, academic accommodations, connection with local law enforcement, etc. A campus official will be designed to regularly inquire as to participant needs.

## **RESPECTING PRIVACY**

The University is committed to protecting the privacy of all individuals involved in the investigation and resolution of reports under this Policy. With respect to any report under this Policy, the University will make reasonable efforts to protect the privacy of participants, in accordance with applicable state and federal law while balancing the need to gather information to take steps to eliminate Prohibited Conduct, prevent its recurrence, and remedy its effects. All University employees who are involved in the University's response to Prohibited Conduct receive specific instruction about respecting and safeguarding private information.

## **PRESUMPTION OF NON-RESPONSIBILITY**

The decision to proceed with an investigation is not in and of itself a determination that the Respondent has engaged in the conduct as alleged. Any Respondent is presumed not responsible for the conduct that is the subject of the investigation, unless and until a decision of responsibility has been made upon the completion of the adjudication process. Requests for Delays, and Extensions of Time The University may extend any deadlines within this Policy, for good cause. The Complainant and Respondent will be notified in writing of any extension, the reasons for it, and projected new timelines.

## **MAKING A REPORT TO THE INSTITUTION**

Reporting to the University does not necessarily guarantee a Complainant any particular response option. Rather, it provides University personnel with an opportunity to clarify relevant rights and opportunities and understand the preferences of the Complainant. In most cases, an individual who reports Prohibited Conduct has a high degree of control over the University's actions. If an individual requests anonymity or asks that a concern not be investigated, the Appropriate Official will evaluate this request in the context of their ability to preserve a safe and nondiscriminatory environment for the rest of its students and employees.

## **OUTREACH AND INTAKE INTERVIEW**

Upon receipt of information alleging a potential violation of this Policy, the Appropriate Official will reach out to the Complainant to schedule an intake or informational interview and provide a copy of this policy and the following information:

- The Complainant's rights and the University's responsibilities.
- Availability of Supportive Measures with or without filing a Formal Complaint;
- Availability of Alternative Resolution options without filing a Formal Complaint;
- If requesting an investigation and hearing, how to file a Formal Complaint and what to expect in an investigation and hearing;
- Right to notify law enforcement and the right to decline;
- When applicable, information about seeking a personal protection order from the local courts and/or the importance of preserving evidence;
- Resources for counseling, health care, mental health, victim advocacy, legal assistance,

visa and immigration assistance, student financial aid, mentor/support person, and other available services; and,

- Right to an Advisor of choice, should the complaint result in a Live Hearing decision.

A Complainant may choose to receive Supportive Measures without filing a Formal Complaint. This choice, however, will be subject to the successful completion of any Risk Assessment work by the Appropriate Official. If a Complainant chooses to pursue an investigation and hearing, a Formal Complaint will be required.

For those Complainants who wish to proceed with a resolution process, the official will also assess the facts as presented to determine whether the information provided aligns with the jurisdiction scope of this Policy or will be referred as a result of a Mandatory or Discretionary Dismissal.

## **RISK ASSESSMENT**

Where a Complainant declines to participate, requests that no action be taken or to retain anonymity, the Appropriate Official will attempt to honor the Complainant's request but this request will be evaluated based on the University's responsibility to provide a safe and nondiscriminatory environment for its employees and students. The factors that the University may consider in this regard include, but are not limited to, the nature and seriousness of the alleged Prohibited Conduct; whether there have been other complaints or reports of Prohibited Conduct against the alleged harasser; the nature of the allegations such as use of weapons, drugs or intoxicants; serial violations or other threats to the Complainant or the community; all which are evaluated through use of a formal Risk Assessment and could result in a Formal Complaint being signed by the Appropriate Authority.

## **SUPPORTIVE MEASURES**

When the University is made aware of possible Prohibited Conduct, they are required to provide support to both the Complainant and Respondent (if notified). Supportive measures must be designed to restore or preserve equal access to the University's educational program or activity (unless a Risk Assessment dictates otherwise), be classified as non-disciplinary or non-punitive, be provided without fee or charge where reasonably available, and protect the safety of all of the parties or the educational environment and deter Prohibited Conduct. Such measures may include but are not limited to:

- Counseling
- Extension of deadlines
- Modifications of work or class schedules
- Campus safety planning
- Campus escort services
- No contact orders
- Changes in work or housing locations
- Leaves of absence
- Increased security and monitoring of certain areas of campus

Supportive Measures are equally available to both the Complainant and the Respondent, as well as affected third-parties when appropriate and reasonably available.

## EMERGENCY REMOVAL PROVISIONS

If at any time the University determines (through a Risk Assessment) that the conduct, as alleged, poses a risk of physical harm to one or more members of the University community or to the University's educational environment, the University may:

- Instruct that a student Respondent be suspended, on an interim basis, from specific programs or activities. Any such assessment will be made on a case-by-case basis based on an individualized safety and risk analysis. If the University determines that an immediate threat to the health or safety of students or others justifies removal from campus, then a Respondent may be suspended on an interim basis. The decision to do so will be provided to Respondent in writing with an immediate opportunity to challenge the decision (however, removal will not be delayed until the outcome of an appeal). The decision to place any Respondent on an interim suspension will not be considered as evidence that any determination has been made regarding potential responsibility for violating this Policy.
- Place any employee Respondent (including student employees) on an administrative leave of absence, with or without pay, pending the outcome of an investigation and hearing so long as doing so does not violate other regulatory requirements (e.g. Section 504 or ADA rights). The decision to place any Respondent on an interim suspension or administrative leave will not be considered as evidence that any determination has been made regarding potential responsibility for violating this Policy.

Opportunity to Challenge Decision to Suspend or Remove: A Respondent will have an opportunity to immediately challenge the decision of suspension or removal, but a challenge will not delay the suspension or removal. In other words, once informed of the suspension or removal, the Respondent must immediately comply and submit their challenge remotely. To challenge suspension or removal, the Respondent should contact the Appropriate Official within five (5) business days of the interim suspension, who will explain the University's process for challenging the emergency removal.

For more information on University Title IX process, (Employees) see [Employee Handbook](#) (Students) see [Student Handbook](#)

## VAWA'S SAVE ACT REPORTING REQUIREMENTS

The Clery Act requires annual reporting of statistics for various criminal offenses, including forcible and non-forcible sex offenses and aggravated assault. VAWA's SaVE Act provision adds domestic violence, dating violence, and stalking to the categories that, if the incident was reported to a campus security authority or local police agency, must be reported under Clery.

Parsed for clarity, these offenses are defined:

"Domestic violence" includes asserted violent misdemeanor and felony offenses committed by the victim's current or former spouse, current or former cohabitant, person similarly situated under domestic or family violence law, or anyone else protected under domestic or family violence law.

"Sexual Assault" means an offense that meets the definition of Rape, Fondling, Incest or Statutory Rape as used in the FBI's UCR program and included in Appendix A of 34 CFR Part

668. In specific: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This definition includes any gender of victim or perpetrator. This definition also includes instances in which the victim is incapable of giving consent because of temporary or permanent mental or physical incapacity (including due to the influence of drugs or alcohol) or because of age. Physical resistance is not required on the part of the victim to demonstrate lack of consent.

“Sexual Assault” also includes: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

- Fondling—The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental incapacity.
- Incest—Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape—Sexual intercourse with a person who is under the statutory age of consent.

“Dating violence” means violence by a person who has been in a romantic or intimate relationship with the victim. Whether there was such relationship will be gauged by its length, type, and frequency of interaction.

“Stalking” means a course of conduct directed at a specific person that would cause a reasonable person to fear for their safety or the safety of another, or to suffer substantial emotional distress.

## **SEXUAL ASSAULT AND DOMESTIC VIOLENCE PREVENTION TRAINING**

Corban University promotes awareness of dating violence, domestic violence, sexual assault, and stalking by making available presentations about these topics at in-services, brochures handed out to new students and employees, and educational programs specifically for students and employees throughout the year.

University Departments also provide the following information:

- Campus Safety: <https://www.corban.edu/safety/sexual-assault-harassment/>
- Human Resources: <https://www.corban.edu/human-resources/discrimination-harassment-policy/>
- Counseling: <https://www.corban.edu/student-life/counseling-services/>

## **ACADEMIC OR RESIDENCE HALL CHANGES**

Initiating any academic or housing changes with the Student Life is fully confidential and voluntary on the survivor’s part, as is seeking disciplinary action.

## **IMMINENT DANGER TO COMMUNITY**

If the VP for Student Life, Dean of Students, or the Dean for Student Engagement (or their designee) concludes that a serious threat exists, they will contact the Director of Campus Safety, who will issue a warning to protect the community while preserving the reporting survivor’s

personal safety.

## COUNSELING SERVICES

Counseling services are at Music House B and can be reached at 503-375-7177. Individual counseling can help you make important decisions, gain insight into your personal strengths and weaknesses, and learn to cope more effectively with the demands and difficulties of university life. Short-term, on-campus counseling services are provided at no cost to you. If appropriate, you may be referred to an off-campus counselor or agency for psychological tests or further consultation at your own expense. Information for setting appointments is available in the Counseling office or online at [www.corban.edu/student-life/counseling-services/](http://www.corban.edu/student-life/counseling-services/).

The Corban University Counseling Center provides confidential counseling to all students. Crime information will only be forwarded to Campus Safety with the client's consent unless there is an immediate threat to public safety.

Counseling will help the sexual assault survivor:

- Release a flood of emotions generated by the attack, including fear, grief, and anger
- Overcome feelings of isolation.
- Accept their own feelings.
- Come to terms with the reality of the attack and the validity of their responses.
- Regain a sense of control over their own life.
- Understand and evaluate options.
- Make informed, rational choices.

## OTHER RESOURCES

### ON CAMPUS - CAMPUS SAFETY, 503-510-6430, OPTION 1

Campus Safety officers are on-call 24 hours a day, seven days a week, and will investigate if the survivor wishes. At the survivor's discretion, Campus Safety will help file a report with the police. The survivor may request that the police investigate the crime and gather evidence at the time of the incident. The longer the survivor waits, the smaller the amount of evidence the police will be able to obtain. However, it is important that there at least be an incident report on file if the survivor later decides that he or she would like to take further action. The survivor may request that the police not investigate the crime itself but rather maintain the information of the crime and its particulars in their regular reservoir of crime data.

### OFF CAMPUS

For emergency medical treatment or to report rape, dial: 911 Salem Police Department, non-emergency number: 503-588-5032

CENTER FOR HOPE & SAFETY, 24-HOUR: 503-378-1572  
605 Center St NE, Salem, OR 97306

Both men and women may contact this hotline. Information is also available on their website: [www.mvwcs.com](http://www.mvwcs.com) The center offers counseling and shelter for physically and sexually abused women, including rape survivors, and coordinates support groups. Survivors may walk in for assistance. Office is open Monday–Friday from 9 am–5 pm.

**CRISIS AND INFORMATION HOTLINE, 24-HOUR:**

503-581-5535, Telecommunication Device for the Deaf: 503-588-5833, TOLL-FREE: 1-800-560-5535 1049 Oak Street S.E., Salem, Or 97301

This confidential crisis and information telephone service becomes an entry into the community's helping resources.

**NW HUMAN SERVICES, 503-588-5828**

681 Center St NE, Salem, OR 97301

Open Monday–Friday from 8:30 am–5 pm.

Working together to empower individuals to improve their health, well-being and safety.

**MARION COUNTY HEALTH DEPARTMENT, 503-588-5342**

3180 Center Street N.E., Salem, Or 97301

Open Monday–Friday from 8:45 am–11 am and 1 pm–5 pm. Counseling is one of many services this agency offers.

**AIDS OREGON HOTLINE, 1-800-777-2437**

620 S.W. Fifth Avenue, Suite 300, Portland, OR 97204

Open Monday–Friday from 10 am–6 pm, and every other weekend from 3 pm–6 pm. The hotline offers access to HIV/AIDS-related information statewide. Local community referrals are available.

**VICTIM ASSISTANCE PROGRAM, 503.588.5253**

555 Court Street NE, Suite 3231, Salem, Or 97301 Salem

Open Monday–Friday from 8:00 am–12 pm, 1:00 pm – 5 pm. The office provides services to victims of violent crimes whose cases are being investigated or prosecuted in Marion County.

## **CRIME PREVENTION**

Both residential and commuter students are given information about campus safety each year after arriving on campus. Additional information is outlined in the [Student Handbook](#), and [Employee Handbook](#). Campus safety presents crime prevention in staff and faculty meetings as needs arise. When time is of the essence, information is released to the University community through safety alerts posted prominently throughout campus and through emails.

## **MISSING STUDENT POLICY**

Because the safety and well-being of students is paramount, if a member of the University community has reason to believe that a student who resides in on-campus housing is missing, they should immediately notify Campus Safety personnel at 503-510-6430 or email [safety@corban.edu](mailto:safety@corban.edu).

A student may be considered missing if they are:

- Unreachable in person, by phone (talking or text), email, or other forms of electronic communication for more than 24 hours; or
- Overdue in reaching a specified destination more than 24 hour past their expected arrival; or



- If additional factors lead University personnel to believe they are missing.

In these circumstances, an immediate investigation will be conducted, and an intentional effort will be made to locate the student in question. These efforts will begin with phone calls to all known phone numbers for that individual, personal contact or phone calls to friends, possible phone calls to parents or other relatives, and checking for their vehicle on campus.

In addition to registering a general emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by Corban University in the event the student is determined to be missing for more than 24 hours.

If a student has identified such an individual, Corban University will notify that individual no later than 24 hours after the student is determined to be missing. A student who wishes to identify a confidential contact can do so through the Campus Safety website:

<https://www.corban.edu/safety/alert/>

A student's confidential contact information will be accessible only by authorized campus officials and law enforcement during the investigation.

If it is determined that the student is missing, University officials will:

- Contact those indicated on the student's emergency contact sheet
- Contact local law enforcement agency
- Complete a Missing Person's Report

In the event a student who is under the age of 18 and is not legally emancipated is determined to be missing according to the above procedures, the University is required to notify a custodial parent or guardian, in addition to the student's designated confidential contact, no more than 24 hours after the student is determined to be missing.

After the missing student is located, Student Life personnel will conduct further assessments to determine whether the student needs additional emotional support and/or poses a risk to personal or campus safety. Crisis Intervention Policies may also be applied.

**Note:** When a non-resident and/or commuter student is believed to be missing, the reporting person should immediately notify local law enforcement authorities. The Office of Campus Safety will assist external authorities with these investigations as requested.

## CORBAN CRIME STATISTICS

The following categories are listed as required by federal law. The figures are compiled from the Campus Safety or Residence Life incident reports and Salem Police Department crime statistics. The statistics are kept in the Campus Safety office and are viewable upon request. Additional information and offense definitions can be reviewed online at the Department of Education Campus Safety and Security website by searching for Corban University at the following: <http://ope.ed.gov/security/Index.aspx>

# CRIME STATISTICS 2021-2023

Crime is considered unfounded for Clery Act purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless. Crime reports can be properly determined to be false only if the evidence from a complete and thorough investigation establishes that the crime reported was not, in fact, completed or attempted in any manner. Crime reports can be determined to be baseless only if the allegations reported did not meet the elements of the offense or were improperly classified as crimes in the first place. A reported crime cannot be designated “unfounded” if no investigation was conducted or the investigation was not completed. Nor can a crime report be designated unfounded merely because the investigation failed to prove that the crime occurred; this would be an inconclusive or unsubstantiated investigation. As such, for Clery Act purposes, the determination to unfound a crime can be made only when the totality of available information specifically indicates that the report was false or baseless.

Crime Statistics 2021-2023												
Crime Classification	On-Campus						Non-Campus			Public Property		
	On-Campus			Residence Halls			21	22	23	21	22	23
	21	22	23	21	22	23	21	22	23	21	22	23
<b>CRIMINAL OFFENSES</b>												
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	2	3	0	1	0	0	0	0	0	0	0	0
Motor vehicle theft	2	1	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	1	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS</b>												
Illegal weapons possession	0	0	0	0	0	0	0	0	0	0	0	0
State Drug law violation	0	0	0	0	0	0	0	0	0	0	0	0
State Liquor law violation	0	0	0	0	0	0	0	0	0	0	0	0
Federal Drug law violation	0	0	0	0	0	0	0	0	0	0	0	0
Federal Liquor law violation	0	0	0	0	0	0	0	0	0	0	0	0



DISCIPLINARY ACTIONS														
Illegal weapons possession	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug law violation	3	0	1	3	0	1	0	0	0	0	0	0	0	
Liquor law violation	1	3	2	1	3	2	0	0	0	0	0	0	0	

UNFOUNDED/HATE CRIMES	2021	2022	2023
Unfounded Crimes	0	0	0
Hate Crimes	0	0	0

## OREGON Title IX REPORTING

### OVERVIEW

Pursuant to House Bill 3456 of the Oregon Legislature, the following categories and statistical information is provided. As found defined in 350.335(4), Sexual misconduct means an incident of sexual harassment, sexual violence, intimate partner violence, domestic violence, sexual exploitation, stalking, harassment or violence based on sexual orientation or gender identity or expression, or other gender-based harassment or violence.

Category	2023-24
Reported allegations of sexual misconduct reported	4
Law Enforcement Investigations	1
Found Responsible	1
Academic or Employment Discipline	0
Not Responsible	0
Students Requesting Supportive Measures	6
Number of Requested Supportive Measures	
- One supportive measure requested	3
- Two supportive measures requested	2
Students on leave	0
Students who transferred	1
Students who withdrew	0
Declined participation / Requested No Investigation	
- Students	6
- Employees	0

## CAMPUS FIRE SAFETY ANNUAL REPORT

## OVERVIEW

The Higher Education Opportunity Act became law in August 2008. Among other things, it requires higher education institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Corban University.

# SPECIFIC FIRE PREVENTION-RELATED POLICIES

It is the goal of Corban University to provide a safe and healthy environment for all students, employees, and visitors. This includes fire safety. Specific fire-related policies are displayed throughout campus buildings/classrooms/common areas, in the Emergency Response Plan, and in the [Student Handbook](#). A copy can also be requested by calling the Office of Student Life at 503-375-7010. In case of a fire, contact 9-1-1 immediately, then inform Campus Safety at 503-510-6430.

## CANDLES AND FLAMMABLE MATERIALS

According to fire code, no open flames (Bunsen burners, candles, incense, candle warmers, reed diffusers, etc.) are allowed in the residence halls. Candles may be displayed, but not burned. In addition, flammable materials (gasoline, solvents, spray paint) are not permitted in the residence halls. Burning candles during a power outage compounds the fire danger. All students should bring a working flashlight to use as needed.

## FIREWORKS

Fireworks are an extreme fire hazard and many are illegal in Oregon. They are not permitted under any circumstances. Possession or use of any fireworks will result in a \$350 fine.

## FIRE SAFETY EQUIPMENT

Fire extinguishers located in the residence halls are to be used only if there is a fire. They are expensive to replace, and it is dangerous to abuse them. Exit signs, located strategically throughout the buildings, are designed to clearly indicate exit routes, particularly in emergency situations. These signs are considered fire equipment and are not to be tampered with. There are smoke detectors in all residence hall rooms. Anyone found tampering with room smoke detection equipment will face severe disciplinary action. Any smoke detector needing maintenance should be reported immediately to your RA, AC, and maintenance staff.

## FIRE ALARMS

If there is a fire, the fire alarm should be sounded (there are at least two pull stations on each floor) and the building evacuated. False alarms involve the local fire department and are disruptive, expensive, and dangerous. Anyone initiating them may be subject to up to a fine by the fire department.

## FIRES AND BUILDING EVACUATION

Residence Life staff are required to evacuate a building when the fire alarm is activated or when an emergency evacuation is ordered. All persons inside a residence hall during a fire alarm or emergency evacuation are required to leave the building immediately.

Individual residence hall procedures for fire alarms or other emergencies are presented during residence hall meetings at the beginning of the school year. There are unannounced evacuation drills each year. Failure to respond to a fire alarm or to Residence Life staff requests for evacuation may result in University disciplinary action.

Emergency Management and Continuity is guided by the Corban Emergency Plan. This document is in continual evaluation for best practices by the Emergency Response Team, made up of the Director of Campus Safety and a leaders from relevant areas based on the Tests and exercises provide opportunities to evaluate the University’s emergency response training and its ability to respond effectively to an emergency. They allow the University to identify weaknesses in policies, plans, procedures, facilities, equipment, training, and performance. Action items identified during post-exercise and post-test evaluations are recorded for potential incorporation into emergency plans, procedures, and training, as appropriate. The offices of Campus Care and Campus Safety have overall responsibility for coordinating emergency tests and exercises on campus.

## FUTURE IMPROVEMENTS

There are currently no drafted plans for future improvements in fire safety. If you see something that you think could be improved, please email [safety@corban.edu](mailto:safety@corban.edu).

## STATISTICAL REPORT

Below are the fire statistics as required by federal law. The figures are compiled from Campus Safety and Campus Care incident reports and Salem Fire Department statistics.

2023 - Fire Systems and Drills						
Residential Facilities 5000 Deer Park Dr SE	Fire Alarm Monitoring	Sprinkler System**	Smoke Detection	Fire Extinguishers	Evacuation Plan and Placards	Number of Fire Drills
Aagard	Yes	No	Yes	N/A	N/A	2
Townhouse	No	No	Yes	N/A	N/A	2
PVG	Yes	Full	Yes	N/A	N/A	2
Balyo	Yes	Full	Yes	N/A	N/A	2
Davidson	Yes	Full	Yes	N/A	N/A	2

\* Partial Sprinkler System is defined as having sprinklers in the common areas only.

\*\* Full Sprinkler System is defined as having sprinklers in both the common areas and individual rooms.

2021 - Statistics and Related Information Regarding Fires in Residential Facilities						
Residential Facilities 5000 Deer Park Dr SE	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
Aagard	0	0	N/A	N/A	N/A	N/A
Townhouse	0	0	N/A	N/A	N/A	N/A
PVG	0	0	N/A	N/A	N/A	N/A

Balyo	0	0	N/A	N/A	N/A	N/A
Davidson	0	0	N/A	N/A	N/A	N/A
Farrar	0	0	N/A	N/A	N/A	N/A

### 2022 - Statistics and Related Information Regarding Fires in Residential Facilities

Residential Facilities 5000 Deer Park Dr SE	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
Aagard	0	0	N/A	N/A	N/A	N/A
Townhouse	0	0	N/A	N/A	N/A	N/A
PVG	0	0	N/A	N/A	N/A	N/A
Balyo	0	0	N/A	N/A	N/A	N/A
Davidson	0	0	N/A	N/A	N/A	N/A
Farrar	0	0	N/A	N/A	N/A	N/A

### 2023 - Statistics and Related Information Regarding Fires in Residential Facilities

Residential Facilities 5000 Deer Park Dr SE	Total Fires in Each Building	Fire Number	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
Aagard	0	0	N/A	N/A	N/A	N/A
Townhouse	0	0	N/A	N/A	N/A	N/A
PVG	0	0	N/A	N/A	N/A	N/A
Balyo	0	0	N/A	N/A	N/A	N/A
Davidson	0	0	N/A	N/A	N/A	N/A
Farrar (Dorm Closed)	N/A	N/A	N/A	N/A	N/A	N/A