2027-2028 Verification Worksheet—Dependent Student

Your 2027-2028 FAFSA was **selected by the U.S. Dept. of Education for a review process called verification**. Your financial aid will be placed on **hold** until this process is completed. You must **complete and sign this work-sheet, attach any required or requested documents, and submit them to the Financial Aid office**. If you have questions, contact the Financial Aid office as soon as possible so that your financial aid will not be delayed. We are here to help! Questions? **Phone: (503)375-7006 Email: financialaid@corban.edu**

_____ _____ _____

Student's Last Name | Student's First Name | Student's Last 4 of SSN

Step 1. List everyone in your parents' household following these guidelines

Yourself (the student), even if you do not live in your parents' home.

Your parent(s) (If your parents are separated or divorced, include only the parent who provided more than 50% of your support. Also include your stepparent or your parents partner, if they live together).

Your parents' other dependent children (even if they live apart because of college enrollment or other temporary situations). Include these dependent children **if the parent will provide more than 50% of their financial support** between July 1, 2027, and June 30, 2028.

Other people living with your parents now, if the parents will provide more than half of their financial support between July 1, 2027, and June 30, 2028.

First and Last Name	Age	Relationship	College Name (If applicable)	Will be enrolled at least half-time?
Mr. Dad Example	45	Dad		
		Self	Corban University	

IMPORTANT: DO NOT SUBMIT THIS FORM OR ANY SUPPORTING DOCUMENTS VIA EMAIL. Return this form and required documents using one of the following methods:

Mail to: Corban University Financial Aid, 5000 Deer Park Drive SE, Salem, OR 97317 , **Secure Fax:** (503)585-4316, or **Hand-deliver:** to Financial Aid or in the red drop box outside Schimmel Rm 107 Student Account/Financial Aid

Step 2. Student's Income Information—Calendar Year 2025 (choose one):

☐ **Student successfully used the IRS Direct Data Exchange (FA-DDX)** to transfer their 2025 IRS tax return information.

☐ **If FA-DDX does not bring information in**, student will provide a **signed copy** of their **2025 federal tax return** or a copy of their **2025 tax return transcript** (and 1040X if an amended return was filed). *See below for instructions.

☐ **Student will not and is not required to file a 2025 federal tax return. If the FA-DDX worked successfully no action is needed. If not, submit copies of any 2025 W-2s you received. List every employer even if they did not issue a W-2:**

Student's Employer's Name	Amount Earned in 2025

Enter "0" if you had no income in 2025

Total Income Earned from Work: $ _____

Step 3. Parent(s)' Income Information—Calendar Year 2025 (choose one):

☐ **Parent(s) successfully used the IRS Direct Data Exchange (FA-DDX)** to transfer their 2025 IRS tax return information.

☐ **If FA-DDX does not bring information in,** parent(s) will provide a **signed copy** of their **2025 federal tax return** or a copy of their **2025 tax return transcript** (and 1040X if an amended return was filed). *See below for instructions.

☐ **Parent(s) will not, and is not required** to, file a **2025 federal tax return**. If so, **submit copies of any 2025 W-2s you received.**

Parent's income for **2025** was from the source(s) and the amount(s) listed below **(List every employer even if they did not issue a W-2):**

Parent's Employer's Name	Which Parent	Amount Earned in 2025

Enter "0" if you had no income in 2025

Total Income Earned from Work: $ _____

Three ways to submit 2025 federal tax information are:

1. **Easiest Method: IRS Direct Data Exchange (FA-DDX)** Log into the student's, or parent's, 2027-2028 FAFSA at fafsa.gov. Navigate to the financial information section. You will see a place to give consent to use the FA-DDX. Click it. Enter your information **exactly** as it appears on your 2025 federal tax return and hit "submit". Check the box by "Transfer my Tax Information into the FAFSA" and click the "Transfer Now" button. For your protection, your tax information will not be displayed. Remember to electronically sign and submit the FAFSA again using your personal FSA ID and password.
2. **2nd Most Common: Signed copy of your 2025 federal tax return.** Please sign the tax return even if you submitted it electronically. Include Schedules 1, 2, and 3, if required to file them. **Bring in, mail or fax a copy to our office, see front page.**
3. **IRS Tax Return Transcript (Required in Some Situation):** Go to https://www.irs.gov/individuals/get-transcript. Select either "Get Transcript Online" or "Get Transcript by Mail". Be sure to request the Tax Return Transcript for 2025. **If the FA-DDX does not successfully show that a students (or spouses) did not file a 2025 federal tax return then complete a Non-filer request form Form 4506-T** on the same IRS website. Please **put the student's name on the transcript or form**. **Bring in, mail, or fax the Transcript to our office, see front page.**

If the parents marital status is currently *married of living together*, they will need to **provide** this information for both

By signing, I affirm that all information on this form, and any attachments, is complete and accurate to the best of my knowledge. I understand that any false statement or misrepresentation may be cause for denial, reduction, withdrawal, and/or repayment of financial aid, and I may be subject to a fine, imprisonment, or both.

_____ _____ _____ _____

Parent Signature **Date** **Student Signature** **Date**